

**Notice of changes to the
General Civil Contract (Not for Profit)
from 31 October 2004**

Paragraph 13.2.2 Previous Legal Advice

Add the following after paragraph 13:

“You may claim up to 30 minutes (and associated interpreter costs) in addition to the Legal Help Casework Limit and Disbursement Limit for an initial interview where:

- (a) The client has been dispersed from one region to another; and**
- (b) The client has received previous Legal Help or Controlled Legal Representation from another supplier; and**
- (c) The relevant Casework Limit has been exhausted by the previous supplier.”**

Paragraph 13.6 Reporting a case – Stage Claiming

Delete the existing text of paragraph 1 and replace with the following:

“1. You must submit a Controlled Work claim within three months of the end of a case citing the correct Unique Client Number. The claim must distinguish the work at the following stages of the case:

Legal Help

- (a) The date you receive the initial Home Office decision or when you have completed work under Legal Help if earlier;**
- (b) When all further work under Legal Help has been completed. Only the work incurred since stage (a) should be reported.**

CLR

- (c) The date you receive the initial Adjudicator's decision or when you have completed work under CLR if earlier;**
- (d) When all further work under CLR has been completed. Only the work incurred since stage (c) should be reported.”**