

legal services

COMMISSION

## *The Newcastle Office is moving*

### *We are relocating to new premises in South Tyneside*

The Newcastle Office will be closed from **12pm Thursday 22nd May 2008** and will re-open at **1pm on Tuesday 27th May 2008**.

Our new details, from Tuesday 27th May, are:

#### **LSC South Tyneside**

North Regional Office & Business Delivery Centre

Berkley Way,

Viking Business Park,

Jarrow,

NE31 1SF

DX 742350 Jarrow 2

#### **Telephone**

0191 428 3600

#### **Fax Numbers**

*Customer Service Team*

0191 428 3794

*Contracting Team*

0191 428 3793

#### **Email**

*Business Delivery queries*

necustomer@legalservices.gov.uk

*Contracting queries*

southtyneside@legalservices.gov.uk

*To check the latest processing position for work processed by LSC South Tyneside, email [stbacklogs@legalservices.gov.uk](mailto:stbacklogs@legalservices.gov.uk)*

*Please amend your records accordingly and ensure that any cost draftsmen are notified of this change.*