

# Annex A to the Duty Solicitor Arrangements 2008

## Schedule of Duty Solicitor Scheme Rules

This Schedule lists all of the Duty Schemes in England and Wales and provides details of the membership rules in force for joining them as  
ADDITIONAL SCHEMES.

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## Regional Office: South Tyneside

| CJS AREA  | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME                | SCHEME TYPE<br><br>Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel<br>Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS  |
|-----------|--|----------------------------|---|---|---|---|
| Cleveland | 1001   | Hartlepool                 | Busy Court  | Rota  | Special rule  | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| Cleveland | 1002   | Teesside                   | Busy Court  | Mixed   | Special rule  | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| Durham    | 1003 / 1004  | Darlington & South Durham  | Busy Court  | Mixed   | Variation of standard rules   | Membership as an Additional Scheme is open to solicitors whose firm has a contracted office, which is readily accessible to the Darlington Magistrates' Court, Newton Aycliffe Magistrates' Court or Bishop Auckland Magistrates' Court. The Duty Solicitor does not have to be normally based for the majority of the working week at that office. |
| Durham    | 1005   | Durham & Chester Le Street | Busy Court  | Rota  | Variation of standard rules   | Membership as an Additional Scheme is open to solicitors whose firm has a contracted office, which is readily accessible to the Magistrates' Court, regardless of whether they are normally in attendance at said office.   |
| Durham    | 1005A  | North Durham Centralised   | Busy Court  | Rota  | Variation of standard rules   | Membership within this Rota is automatically conferred on members of the court schemes of Derwentside, Durham & Chester Le Street and Easington.  |

|             |       |                           |            |       |                             |   |
|-------------|-------|---------------------------|------------|-------|-----------------------------|---|
| Durham      | 1005B | South Durham Centralised  | Busy Court | Rota  | Variation of standard rules | Membership within this Rota is automatically conferred on members of the court schemes of South Durham and Darlington.  |
| Durham      | 1006  | Derwentside               | Busy Court | Mixed | Variation of standard rules | Membership as an Additional Scheme is open to solicitors whose firm has a contracted office, which is readily accessible to the Magistrates' Court, regardless of whether they are normally in attendance at said office.   |
| Durham      | 1007  | Easington                 | Busy Court | Rota  | Variation of standard rules | Membership as an Additional Scheme is permitted where the Duty Solicitor is normally in attendance at a contracted office within 30 minutes' travel time (by public transport) of the Magistrates' Court.<br><br><b>(16 duty solicitors from 5 firms who do not ordinarily qualify under the current rules were allowed to join in 14 July 2008 as Expansion Scheme members. This has not changed the rules for joining this scheme).</b> |
| Northumbria | 1008  | South East Northumberland | Busy Court | Mixed | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| Northumbria | 1009  | Newcastle                 | Busy Court | Mixed | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| Northumbria | 1010  | Gateshead                 | Busy Court | Mixed | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| Northumbria | 1011  | North Tyneside            | Busy Court | Mixed | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| Northumbria | 1012  | South Tyneside            | Busy Court | Rota  | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |

|             |      |                                       |               |       |                                |   |
|-------------|------|---------------------------------------|---------------|-------|--------------------------------|---|
| Northumbria | 1013 | Sunderland /<br>Houghton Le<br>Spring | Busy<br>Court | Mixed | Special rule                   | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| Northumbria | 1014 | Berwick &<br>Alnwick                  | Busy<br>Court | Mixed | Variation of<br>standard rules | Membership as an Additional Scheme is permitted provided that the Duty Solicitor's firm has an office within the scheme area (regardless of whether the Duty Solicitor is normally in attendance at said office.) |
| Northumbria | 1015 | Tynedale &<br>Hexham                  | Busy<br>Court | Mixed | Variation of<br>standard rules | Membership of the Scheme as an Additional Scheme is open to solicitors normally in attendance at a contracted office within 45 minutes travel time (by car) of Hexham.  |

# Regional Office: Bristol

| CJS AREA        | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME                                | SCHEME TYPE<br><br>Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel<br>Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS  |
|-----------------|--|--|---|---|---|---|
| Avon & Somerset | 2001   | North Avon and Thornbury                   | Busy Court  | Mixed   | Standard Rules  |   |
| Avon & Somerset | 2002   | Bath and Wansdyke                          | Busy Court  | Mixed   | Standard Rules  |   |
| Avon & Somerset | 2003A  | Mendip- (Mendip / Yeovil & South Somerset) | Less Busy Court   | Court Rota  | Standard Rules  |   |
| Avon & Somerset | 2003B  | Yeovil (Mendip / Yeovil & South Somerset)  | Busy Court  | Mixed   | Standard Rules  |   |
| Avon & Somerset | 2004   | Bristol                                    | Busy Court  | Mixed   | Standard Rules  |   |
| Avon & Somerset | 2005A  | Sedgemoor (Sedgemoor / Taunton Deane)      | Less Busy Court   | Mixed   | Relaxation of Standard Rules  | Within 1 hour 15 minutes travel time to the police station and readily accessible to the Magistrates' Court |

|                 |       |  |                     |       |                              |  |
|-----------------|-------|--|---------------------|-------|------------------------------|--|
| Avon & Somerset | 2005B | Taunton (Sedgemoor / Taunton Deane)            | Less Busy Court     | Mixed | Relaxation of Standard Rules | Within 1hour 15 minutes travel time to the police station and readily accessible to the Magistrates' Court |
| Avon & Somerset | 2005C | Minehead (Sedgemoor / Taunton Deane)           | Police Station only | Mixed | Relaxation of Standard Rules | Within 1hour 15 minutes travel time to the police station and readily accessible to the Magistrates' Court |
| Avon & Somerset | 2006  | Weston Super Mare                              | Busy Court          | Mixed | Standard Rules               |  |
| Dorset          | 2007  | Central Dorset                                 | Less Busy court     | Rota  | Standard Rules               |  |
| Dorset          | 2008  | Bournemouth & Christchurch                     | Busy court          | Mixed | Standard Rules               |  |
| Dorset          | 2009  | Poole  | Busy court          | Mixed | Standard Rules               |  |
| Dorset          | 2010  | Bridport West Dorset / Weymouth & Dorchester   | Less Busy Court     | Mixed | Relaxation of Standard Rules | Within 1hours' travel time to the police station and readily accessible to the Magistrates' Court          |
| Wiltshire       | 2011  | Salisbury                                      | Busy court          | Mixed | Standard Rules               |  |
| Wiltshire       | 2012A | Chippenham (Chip'ham/ Trowbridge)              | Police Station only | Mixed | Standard Rules               |  |
| Wiltshire       | 2012B | Trowbridge (Chip'ham / Trowbridge)             | Police Station only | Mixed | Standard Rules               |  |
| Wiltshire       | 2012C | North West Wilts Court (Chip'ham / Trowbridge) | Busy Court          | Rota  | Standard Rules               |  |
| Wiltshire       | 2013  | Swindon  | Busy                | Mixed | Standard Rules               |  |

|                  |       |  |                     |       |                                  |  |
|------------------|-------|--|---------------------|-------|----------------------------------|--|
|                  |       |  | court               |       |                                  |  |
| Gloucester shire | 2014  | Cheltenham                                       | Busy court          | Mixed | Standard Rules                   |  |
| Gloucester shire | 2015  | Gloucester                                       | Busy court          | Mixed | Standard Rules                   |  |
| Gloucester shire | 2016  | Stroud   | Busy court          | Mixed | Standard Rules                   |  |
| Devon & Cornwall | 2017  | Barnstaple                                       | Busy court          | Mixed | Standard Rules                   |  |
| Devon & Cornwall | 2018  | Exeter   | Busy court          | Mixed | Standard Rules                   |  |
| Devon & Cornwall | 2019  | Plymouth   | Busy court          | Mixed | Standard Rules                   |  |
| Devon & Cornwall | 2020A | Bodmin Court (East Cornwall)                     | Less Busy Court     | Rota  | Relaxation of the standard rules | The standard requirements will be relaxed for Duty Solicitors wishing to join the scheme as an Additional or Subsequent scheme. A provider setting up a non-contracted office may select 1 solicitor to join the East Cornwall police station Schemes. |
| Devon & Cornwall | 2020B | Caradon and North Police Station (East Cornwall) | Police station only | Mixed | Relaxation of the standard rules |  |
| Devon & Cornwall | 2020C | Liskeard Court (East Cornwall)                   | Less Busy Court     | Rota  | Relaxation of the standard rules |  |
| Devon & Cornwall | 2020D | Restrom Police Station (East Cornwall)           | Police station only | Mixed | Relaxation of the standard rules |  |
| Devon & Cornwall | 2021A | Carrick Police (West Cornwall)                   | Police station only | Mixed | Standard Rules                   |  |
| Devon & Cornwall | 2021B | Kerrier (West Cornwall)                          | Police station only | Mixed | Standard Rules                   |  |

|                  |       |                                     |                     |       |                |  |
|------------------|-------|-------------------------------------|---------------------|-------|----------------|--|
| Devon & Cornwall | 2021C | Penwith Police (West Cornwall)      | Police station only | Mixed | Standard Rules |  |
| Devon & Cornwall | 2021D | West Cornwall Court (West Cornwall) | Less Busy Court     | Rota  | Standard Rules |  |
| Devon & Cornwall | 2022A | Teignbridge (Teignbridge/Torbay)    | Police station only | Mixed | Standard Rules |  |
| Devon & Cornwall | 2022B | Torbay (Teignbridge Torbay)         | Police station only | Mixed | Standard Rules |  |

# Regional Office: Birmingham

| CJS AREA      | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME          | SCHEME TYPE<br><br>Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel<br>Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS  |
|---------------|--|----------------------|---|---|---|---|
| Staffordshire | 3001A  | Stoke-on-Trent       | Busy Court  | Rota  | Standard Rules Apply  | Readily Accessible to Magistrates Court   |
| Staffordshire | 3001B  | Leek                 | Police Station only   | Panel   | Relaxation of Standard Rules  | 45 minutes to police station by car   |
| Staffordshire | 3002A  | Stafford             | Busy Court  | Rota  | Standard Rules Apply  | Readily Accessible to Magistrates Court   |
| Staffordshire | 3002B  | Cannock & Rugeley    | Busy Court  | Rota  | Standard Rules Apply  | Readily Accessible to Magistrates Court   |
| Staffordshire | 3003A  | Tamworth & Lichfield | Busy Court  | Rota  | Standard Rules Apply  | Readily Accessible to Magistrates Court.<br><br>On Saturdays and Bank Holidays a call in scheme is in operation jointly with the Burton on Trent Court scheme |

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|---------------|-------|-------------------|---------------------|-------|------------------------------|---|
|               |       |                   |                     |       |                              |   |
| Staffordshire | 3003B | Burton upon Trent | Busy Court          | Rota  | Standard Rules Apply         | Readily Accessible to Magistrates Court.<br>On Saturdays and Bank Holidays a call in scheme is in operation jointly with the Tamworth/Lichfield Court scheme  |
| Staffordshire | 3003C | Uttoxeter         | Police Station only | Panel | Relaxation of Standard Rules | 45 minutes to police station by car   |
| Warwickshire  | 3004A | Leamington        | Busy Court          | Rota  | Standard Rules Apply         | Readily Accessible to Magistrates Court<br>Court scheme is operating from Stratford-upon-Avon temporarily   |
| Warwickshire  | 3004B | Nuneaton          | Busy Court          | Rota  | Standard Rules Apply         | Readily Accessible to Magistrates Court<br>On Saturdays and Bank Holidays an attendance scheme operates at Nuneaton magistrates' court for the whole of Warwickshire. Turns are allocated to members of the Warwickshire schemes in alternate months  |
| Warwickshire  | 3004C | Rugby             | Busy Court          | Rota  | Standard Rules Apply         | Readily Accessible to Magistrates' Court<br>Membership of the Rugby police station scheme is restricted to Duty Solicitors based at an office in the area covered by the Rugby magistrates' court ("the Scheme Members"). Duty solicitors who can demonstrate that they are able to attend the police station within 45 minutes of receiving a call, whether in or out of normal hours, may join the back up panel. Rota slots will be allocated to the scheme members. Calls will be referred to the back up panel if the solicitor on duty is unable to deal with a case and no other scheme member is available. (Rugby) |

|             |       |                         |                    |                 |                                |  |
|-------------|-------|-------------------------|--------------------|-----------------|--------------------------------|--|
| West Mercia | 3005  | Hereford/<br>Leominster | Busy<br>Court      | Rota            | Standard Rules<br>Apply        | Readily Accessible to Magistrates Court.   |
| West Mercia | 3006A | Redditch                | Busy<br>Court      | Rota            | Standard Rules<br>Apply        | Readily Accessible to Magistrates Court.   |
| West Mercia | 3006B | Kidderminster           | Busy<br>Court      | Rota            | Standard Rules<br>Apply        | Readily Accessible to Magistrates Court.   |
| West Mercia | 3007  | Shrewsbury              | Busy<br>Court      | Rota            | Variation of<br>Standard Rules | Readily Accessible to Magistrates Court.<br><br>Special Rule:<br>Solicitors may join Telford or Shrewsbury but not both.<br>Solicitors based in Oswestry, Market Drayton or Ludlow may join the Shrewsbury Scheme. |
| West Mercia | 3007A | Market<br>Drayton       | Less Busy<br>Court | Panel           | Variation of<br>Standard Rules | To join Market Drayton as an additional court scheme the maximum travel time to the Magistrates' Court must be met, which is 48 minutes by private transport.  |
| West Mercia | 3007B | Oswestry                | Less busy<br>Court | Rota            | Variation of<br>Standard Rules | To join Oswestry as an additional court scheme the maximum travel time to the Magistrates' Court must be met, which is 39 minutes by private transport.  |
| West Murcia | 3007C | Ludlow                  | Less busy<br>Court | Call in by list | Variation of<br>Standard Rules | TO join Ludlow as an additional court scheme the maximum travel time to the Magistrates' Court must be met, which is 60 minutes by private transport.  |

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|---------------|-------|-------------------------|------------|------|-----------------------------|--|
| West Mercia   | 3008  | Telford                 | Busy Court | Rota | Variation of Standard Rules | Readily Accessible to Magistrates Court.<br>Special Rule:<br>Solicitors may join Telford or Shrewsbury but not both.   |
| West Mercia   | 3009  | Worcester               | Busy Court | Rota | Standard Rules Apply        | Readily Accessible to Magistrates Court  |
| West Midlands | 3010  | Sandwell                | Busy Court | Rota | Variation of Standard Rules | Readily accessible to Magistrates Court(s)<br><br>Duty Solicitors may join either Warley or West Bromwich Courts, but not both.<br><br><u>Special rules:</u> Duty Solicitors normally in attendance at offices located within the Warley, West Bromwich, Birmingham, Sutton Coldfield and Solihull PSD may only be a member of one of the 4 Duty Solicitor schemes covering these PSD's except that a Duty Solicitor may also be a member of the back-up Panel for Solihull Police Station scheme as well as being a member of one of the other three schemes<br><br>Arrangements for Saturday/Bank Holiday Courts:<br>On Saturdays and Bank Holidays rota duties are shared between members of the West Bromwich and Warley Schemes |
| West Midlands | 3011  | Wolverhampton & Seisdon | Busy Court | Rota | Standard Rules Apply        | Readily Accessible to Magistrates Court  |
| West Midlands | 3012A | Dudley                  | Busy Court | Rota | Standard Rules Apply        | Readily Accessible to Magistrates Court<br><br>Every Saturday & Bank Holiday the Duty Solicitor covers the Dudley & Halesowen cases at whichever location is designated by the Court   |
| West Midlands | 3012B | Halesowen               | Busy Court | Rota | Standard Rules Apply        | Readily Accessible to Magistrates Court<br><br>Every Saturday & Bank Holiday the Duty Solicitor covers the Dudley & Halesowen cases at whichever location is designated by the Court   |

|               |       |                  |            |      |                             |  |
|---------------|-------|------------------|------------|------|-----------------------------|--|
| West Midlands | 3013  | Walsall          | Busy Court | Rota | Standard Rules Apply        | Readily Accessible to Magistrates Court  |
| West Midlands | 3014  | Birmingham       | Busy Court | Rota | Variation of Standard Rules | Readily accessible to Magistrates Court<br><br><u>Special rules:</u><br>Duty Solicitors normally in attendance at offices located within the Warley, West Bromwich, Birmingham, Sutton Coldfield and Solihull PSD may only be a member of one of the 4 Duty Solicitor schemes covering these PSD's except that a Duty Solicitor may also be a member of the back-up Panel for Solihull Police Station scheme as well as being a member of one of the other three schemes |
| West Midlands | 3015  | Solihull         | Busy Court | Rota | Variation of Standard Rules | Readily accessible to Magistrates Court<br><br><u>Special rules:</u><br>Duty Solicitors normally in attendance at offices located within the Warley, West Bromwich, Birmingham, Sutton Coldfield and Solihull PSD may only be a member of one of the 4 Duty Solicitor schemes covering these PSDs except that a Duty Solicitor may also be a member of the back-up Panel for Solihull Police Station scheme as well as being a member of one of the other three schemes  |
| West Midlands | 3015A | Sutton Coldfield | Busy Court | Rota | Variation of Standard Rules | Readily Accessible to Magistrates' Court<br><br><u>Special rules:</u><br>Duty Solicitors normally in attendance at offices located within the Warley, West Bromwich, Birmingham, Sutton Coldfield and Solihull PSD may only be a member of one of the 4 Duty Solicitor schemes covering these PSDs except that a Duty Solicitor may also be a member of the back-up Panel for Solihull Police Station scheme as well as being a member of one of the other three schemes |
| West Midlands | 3016  | Coventry         | Busy Court | Rota | Standard Rules Apply        | Readily Accessible to Magistrates Court  |

# LSC Wales Office

| CJS AREA    | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME         | SCHEME TYPE<br><br>Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel<br>Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS  |
|-------------|--|---------------------|---|---|---|---|
| Dyfed Powys | 4001   | Amman Valley        | Less Busy Court   | Panel   | Standard rules apply  | Court membership combined with membership of Llanelli     |
| Dyfed Powys | 4002   | Carmarthen          | Busy Court  | Rota  | Standard rules apply  |   |
| Dyfed Powys | 4003   | Llanelli            | Busy Court  | Mixed   | Standard rules apply  | Court membership combined with membership of Amman Valley |
| Dyfed Powys | 4004   | Brecon & Radnor     | Less Busy Court   | Mixed   | Standard rules apply  |   |
| Dyfed Powys | 4005   | Newtown (Mid Wales) | Less Busy court   | Mixed   | Standard rules apply  |   |
| Dyfed Powys | 4006A  | North Ceredigion    | Less Busy Court   | Mixed   | Standard rules apply  | Members are permitted to join the South Ceredigion Scheme |
| Dyfed Powys | 4006B  | South Ceredigion    | Less Busy Court   | Mixed   | Standard rules apply  | Members are permitted to join the North Ceredigion Scheme |
| Dyfed Powys | 4007   | Pembrokeshire       | Busy Court  | Mixed   | Standard rules apply  |   |

|             |       |                                       |                 |         |                      |  |
|-------------|-------|---------------------------------------|-----------------|---------|----------------------|--|
| Gwent       | 4008  | East Gwent                            | Busy Court      | Mixed   | Standard rules apply |  |
| Gwent       | 4009  | Newport (Gwent)                       | Busy Court      | Rota    | Standard rules apply |  |
| Gwent       | 4010A | North Bedwelty (Lower Rhymney Valley) | Busy Court      | Mixed   | Standard rules apply |  |
| Gwent       | 4010B | South Bedwelty (Lower Rhymney Valley) | Busy court      | Mixed   | Standard rules apply |  |
| Gwent       | 4010C | Caerphilly (Lower Rhymney Valley)     | Busy court      | Mixed   | Standard rules apply |  |
| North Wales | 4011  | Bangor & Caernarfon                   | Busy court      | Mixed   | Standard rules apply |  |
| North Wales | 4012  | Colwyn Bay                            | Busy Court      | Rota    | Standard rules apply |  |
| North Wales | 4013  | Denbighshire                          | Busy Court      | Mixed   | Standard rules apply |  |
| North Wales | 4014  | Dolgellau                             | Less Busy Court | Panel   | Standard rules apply |  |
| North Wales | 4015  | Mold & Hawarden                       | Busy Court      | Mixed   | Standard rules apply |  |
| North Wales | 4016  | North Anglsey                         | Busy court      | Mixed   | Standard rules apply |  |
| North Wales | 4017  | Pwllheli                              | Less Busy court | Call in | Standard rules apply | Members of the Pwllheli scheme are able to join the Bangor & Caernarfon scheme |
| North       | 4018  | Wrexham                               | Busy            | Rota    |                      |  |

|             |      |                    |            |       |                      |  |
|-------------|------|--------------------|------------|-------|----------------------|--|
| Wales       |      |                    | court      |       | Standard rules apply |  |
| South Wales | 4019 | Cardiff            | Busy Court | Rota  | Standard rules apply |  |
| South Wales | 4020 | Vale of Glamorgan  | Busy Court | Rota  | Standard rules apply |  |
| South Wales | 4021 | Cynon Valley       | Busy court | Mixed | Standard rules apply |  |
| South Wales | 4022 | Miskin             | Busy Court | Mixed | Standard rules apply |  |
| South Wales | 4023 | Merthyr Tydfil     | Busy court | Mixed | Standard rules apply |  |
| South Wales | 4024 | Port Talbot        | Busy Court | Mixed | Standard rules apply |  |
| South Wales | 4025 | Newcastle & Ogmore | Busy court | Mixed | Standard rules apply |  |
| South Wales | 4026 | Neath              | Busy Court | Mixed | Standard rules apply |  |
| South Wales | 4027 | Swansea            | Busy Court | Mixed | Standard rules apply |  |

# Regional Office: Merseyside

| CJS AREA   | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME     | SCHEME TYPE<br><br>Police Station only Or Busy Court Or Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS   |
|------------|--|-----------------|---|--|---|--|
| Merseyside | 5001   | Bootle & Crosby | Busy Court  | Rota   | Special rule  | Scheme membership is restricted to solicitors normally in attendance as a CDS Suppliers office within the scheme area. |
| Merseyside | 5002   | Southport       | Busy Court  | Rota   | Special rule  | Scheme membership is restricted to solicitors normally in attendance as a CDS Suppliers office within the scheme area. |
| Merseyside | 5003   | Liverpool       | Busy Court  | Rota   | Special rule  | Scheme membership is restricted to solicitors normally in attendance as a CDS Suppliers office within the scheme area. |
| Merseyside | 5004   | St Helens       | Busy Court  | Rota   | Special rule  | Scheme membership is restricted to solicitors normally in attendance as a CDS Suppliers office within the scheme area. |
| Merseyside | 5005   | Knowsley        | Busy Court  | Mixed  | Special rule  | Scheme membership is restricted to solicitors normally in attendance as a CDS Suppliers office within the scheme area. |
| Merseyside | 5006   | Wirral          | Busy Court  | Rota   | Special rule  | Scheme membership is restricted to solicitors normally in attendance as a CDS Suppliers office within the scheme area. |

## Regional Office: Manchester office

| CJS AREA | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME  | SCHEME TYPE<br><br>Police Station only Or Busy Court Or Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS   |
|----------|--|--|---|--|---|--|
| Cheshire | 6001   | Crewe & Nantwich/<br>Sandbach & Congleton/<br>Macclesfield | Busy Court  | Rota   | Standard Rules Apply  | Readily accessible to Magistrates' Court   |
| Cheshire | 6002   | Warrington/<br>Halton                                      | Busy Court  | Rota   | Standard Rules Apply  | Readily accessible to Magistrates' Court   |
| Cheshire | 6003   | Chester/Vale Royal<br>(Northwich)                          | Busy Court  | Rota   | Standard Rules Apply  | Readily accessible to Magistrates' Court.<br><br>Chester & Vale royal police station is run on 2 separate rotas Chester defendants go to Blacon Custody suite (Western) and Vale royal defendants go to Middlewich custody suite (Eastern) |
| Cumbria  | 6004   | Barrow in Furness  | Busy Court  | Rota   | Standard Rules Apply  | Readily accessible to Magistrates' Court.  |
| Cumbria  | 6005   | Kendal & Windermere  | Busy Court  | Rota   | Standard Rules Apply  | Readily accessible to Magistrates' Court.  |
| Cumbria  | 6006   | Carlisle & Penrith   | Busy Court  | Rota   | Standard Rules Apply  | Readily accessible to Magistrates' Court.  |
| Cumbria  | 6007   | Whitehaven/<br>Workington                                  | Busy Court  | Rota   | Standard Rules Apply  | Readily accessible to Magistrates' Court.  |

|                    |      |                        |            |      |              |  |
|--------------------|------|------------------------|------------|------|--------------|--|
| Greater Manchester | 6008 | Manchester             | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |
| Greater Manchester | 6009 | Stockport              | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |
| Greater Manchester | 6010 | Trafford               | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |
| Greater Manchester | 6011 | Salford                | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |
| Greater Manchester | 6012 | Bolton                 | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance<br>At a CDS Supplier's office within the scheme area. |
| Greater Manchester | 6013 | Bury                   | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |
| Greater Manchester | 6014 | Wigan                  | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |
| Greater Manchester | 6015 | Rochdale/<br>Middleton | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |
| Greater Manchester | 6016 | Tameside               | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |
| Greater Manchester | 6017 | Oldham                 | Busy Court | Rota | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.    |

|            |      |  |            |      |                         |   |
|------------|------|--|------------|------|-------------------------|---|
| Lancashire | 6018 | Burnley/<br>Rossendale                     | Busy Court | Rota | Standard Rules<br>Apply | Readily accessible to Magistrates' Court. |
| Lancashire | 6019 | Accrington/<br>Blackburn/<br>Ribble Valley | Busy Court | Rota | Standard Rules<br>Apply | Readily accessible to Magistrates' Court. |

|            |      |   |            |      |                      |   |
|------------|------|---|------------|------|----------------------|---|
| Lancashire | 6020 | Blackpool                               | Busy Court | Rota | Standard Rules Apply | Readily accessible to Magistrates' Court. |
| Lancashire | 6021 | Fleetwood                               | Busy Court | Rota | Standard Rules Apply | Readily accessible to Magistrates' Court. |
| Lancashire | 6022 | Lancaster                               | Busy Court | Rota | Standard Rules Apply | Readily accessible to Magistrates' Court. |
| Lancashire | 6023 | Chorley/Ormskirk/South Ribble & Leyland | Busy Court | Rota | Standard Rules Apply | Readily accessible to Magistrates' Court. |
| Lancashire | 6024 | Preston                                 | Busy Court | Rota | Standard Rules Apply | Readily accessible to Magistrates' Court. |

# Regional Office: Brighton

| CJS AREA | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME          | SCHEME TYPE<br><br>Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel<br>Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS   |
|----------|--|----------------------|---|---|---|--|
| Kent     | 7001   | Dartford & Gravesend | Busy Court  | Mixed   | Standard rules apply  | Readily Accessible to Magistrates Court  |
| Kent     | 7002A  | Ashford & Tenterden  | Busy Court  | Mixed   | Variation of standard rules   | Readily Accessible to Magistrates Court<br><br>Duty Solicitors joining Ashford as a first scheme will be a member of Ashford, Dover and Folkestone court schemes and have the option of joining Dover and/or Folkestone and/or Canterbury police station schemes. NB. They cannot join Thanet. |
| Kent     | 7002B  | Dover                | Busy Court  | Rota  | Variation of standard rules   | Readily Accessible to Magistrates Court<br>Duty Solicitors joining Dover as a first scheme will also be a member of Ashford and Folkestone court schemes and have the option of joining Ashford and/or Folkestone police station schemes.  |
| Kent     | 7002C  | Folkestone           | Busy Court  | Rota  | Variation of standard rules   | Readily Accessible to Magistrates Court<br><br>Duty Solicitors joining Folkestone as a first scheme will also be a member of Ashford and Dover court schemes and have the option of joining Ashford and/or Dover police station schemes.   |
| Kent     | 7003   | Medway               | Busy Court  | Rota  | Standard rules apply  | Readily Accessible to Magistrates Court  |
| Kent     | 7004   | Swale                | Busy Court  | Rota  | Standard rules apply  | Readily Accessible to Magistrates Court  |

|        |       |                             |                     |       |                          |   |
|--------|-------|-----------------------------|---------------------|-------|--------------------------|---|
| Kent   | 7005  | Maidstone & West Malling    | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates Court   |
| Kent   | 7006A | Canterbury                  | Busy Court          | Mixed | Standard rules apply     | Duty Solicitors joining the Canterbury scheme must also join Thanet court scheme and they have the option of joining Thanet police station.     |
| Kent   | 7006B | Thanet                      | Busy Court          | Mixed | Standard rules apply     | Duty Solicitors joining the Thanet scheme must also join Canterbury court scheme and they have the option of joining Canterbury police station. |
| Kent   | 7007  | West Kent                   | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |
| Surrey | 7008  | Guildford & Farnham         | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |
| Surrey | 7009  | North West Surrey (Woking)  | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |
| Surrey | 7010  | South East Surrey (Reigate) | Busy Court          | Mixed | Standard rules apply     | Readily Accessible to Magistrates Court   |
| Surrey | 7011  | Epsom                       | Police Station only | Rota  | Standard rules apply     | 45 minutes to police station  |
| Surrey | 7012  | Staines                     | Busy Court          | Mixed | Variation of rules apply | Readily Accessible to Magistrates Court   |
| Sussex | 7013  | Brighton & Hove & Lewes     | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |
| Sussex | 7014  | Chichester & District       | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |
| Sussex | 7015  | Crawley                     | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |
| Sussex | 7016  | Hastings                    | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |
| Sussex | 7017  | Worthing                    | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |
| Sussex | 7018  | Eastbourne                  | Busy Court          | Rota  | Standard rules apply     | Readily Accessible to Magistrates' Court  |

# Regional Office: Nottingham

| CJS AREA   | SCHEME CODE   | SCHEME NAME                          | SCHEME TYPE  | SCHEME OPERATION          | LOCAL MEMBERSHIP RULES   | OTHER COMMENTS   |
|------------|---|--------------------------------------|--|---------------------------|--|--|
|            | Final letter where used to be ignored for claiming purposes |                                      | Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | Rota or Panel<br>Or Mixed | Variation / Definition / Relaxation of Standard Rules  |  |
| Derbyshire | 8001  | East Derbyshire (Ripley) / Ilkeston  | Busy Court   | Rota                      | Court and Police Station linked. Applicants from old Derby PSD join Derby Court. Applicants from old East Derbyshire PSD join Derby Court and East Derbyshire Police (Ripley) 45 minutes to attend Ilkeston Police Station.  | Ilkeston Court closed for normal work. Members of this Scheme are automatically entitled to join the Derby Scheme as an additional scheme (if they can meet the travel requirements to that Scheme's Police Station) because the court to this Scheme is the Derby Magistrates' Court. |
| Derbyshire | 8002  | Ashbourne/Matlock/High Peak (Buxton) | Less Busy Court  | Rota                      | Court and Police Station linked. Glossop & Buxton court schemes remain separate: 20 minutes travel to each Court. Glossop & Buxton Courts remain separate, applicants must state which court they wish to join.<br><br>Applicants must be accessible to one of the two courts and meet the 45 mins rule for Buxton Police Station.<br><br>Applicants from Matlock are eligible to join Buxton Police Station and Chesterfield Court. | Glossop Court has closed. Glossop work has been temporarily transferred to Buxton Court.   |
| Derbyshire | 8003  | Chesterfield                         | Busy Court   | Rota                      | Applicants must demonstrate that they are readily accessible to the Magistrates Court. Court and Police Station linked. Applicants from Matlock area are eligible to join Buxton Police Station and Chesterfield Court   |  |

|            |       |                               |                 |                                     |  |  |
|------------|-------|-------------------------------|-----------------|-------------------------------------|--|--|
| Derbyshire | 8004  | Derby / Swadlincote           | Busy Court      | Derby – rota<br>Swadlincote - Panel | Derby – Applicants (other than those who are members of the East Derbyshire Scheme) must demonstrate that they are readily accessible to Derby Magistrates Court.<br>Derby Court and Police Station schemes are linked. Derby is a 24 hour rota Police Station Scheme<br><br>Swadlincote – This is a Police station panel only scheme. | Firms should identify whether they wish to join the Swadlincote panel scheme.<br><br>The East Derbyshire Scheme shares the Derby Magistrates' Court as its Scheme Court. |
| Leics      | 8005A | Ashby & Coalville             | Less Busy Court | Rota                                | Police Stations at Coalville & Loughborough have been merged – Applicants are required to cover both.<br><br>Loughborough and Coalville Courts remain separate.<br><br>Applicants must be readily accessible to the Loughborough Court or accessible to Coalville and meet the 45 mins rule for both Police Stations.                  |  |
| Leics      | 8005B | Loughborough / Melton Mowbray | Busy Court      | Rota                                | Police Stations at Melton Mowbray & Loughborough have been merged – Applicants are required to cover both.<br>Loughborough and Melton Mowbray Courts remain separate.<br><br>Applicants must be readily accessible to the Loughborough Court or accessible to Melton Mowbray Court and meet the 45 mins rule for both Police Stations. |  |
| Leics      | 8006  | Leicester                     | Busy Court      | Mixed                               | Applicants must demonstrate they are readily accessible to Leicester Magistrates Court.<br>The court and police station schemes are linked.  |  |
| Leics      | 8007  | Hinckley                      | Less Busy Court | Mixed                               | Hinckley and Market Harborough court schemes are separate.<br><br>Applicants must be accessible to the Market Harborough and/or Hinckley Court and meet the 45-minute travel rule for the Police   |  |

|       |       |                        |                 |       |   |   |
|-------|-------|------------------------|-----------------|-------|---|---|
|       |       |                        |                 |       | Stations.   |   |
| Lincs | 8008  | Boston & Spalding      | Busy Court      | Rota  | Readily accessible. Court and Police Station linked.  |   |
| Lincs | 8009  | Skegness               | Busy Court      | Mixed | Readily accessible. Court and Police Station linked.  |   |
| Lincs | 8010  | Lincoln / Gainsborough | Busy Court      | Mixed | Readily accessible. Court and Police Station linked.  |   |
| Lincs | 8011A | Grantham               | Busy Court      | Rota  | Readily accessible. Applicants must be able to meet the 45 min rule for Grantham Police Station. Applicants are required to serve on both the Grantham Court scheme and 24 Hour Police Station rota.              | Special Rule: Any firm with an office in the merged Sleaford & Grantham PSD may join the Grantham Court Scheme.   |
| Lincs | 8011B | Sleaford               | Less Busy Court | Panel | Applicants must be able to meet the 45 min rule for Sleaford Police Station.  | Special Rule: As Sleaford Magistrates Court will stop listing new cases from 1 April 2008 any firm with an office in the merged Sleaford & Grantham PSD may join the Grantham Court Scheme. |
| Notts | 8012  | Mansfield              | Busy Court      | Rota  | Readily accessible. Courts and Police Station schemes are linked.   |   |
| Notts | 8013  | Newark                 | Less Busy Court | Rota  | Applicants must be able to attend the Newark Magistrates Court within 20 minutes. Court and Police station schemes are linked.  |   |
| Notts | 8014  | Nottingham             | Busy Court      | Rota  | Readily accessible. Court and Police Station schemes are linked.  |   |
| Notts | 8015A | Worksop                | Less Busy Court | Panel | Readily accessible. Worksop police station merged with Retford. Court schemes remain separate.<br><br>To join applicants must be accessible to Worksop Court and meet the 45 min rule for Worksop Police Station. |   |

|           |       |                      |                 |       |   |   |
|-----------|-------|----------------------|-----------------|-------|---|---|
| Notts     | 8015B | East Retford         | Less Busy Court | Panel | <p>Readily accessible. Police station merged with Worksop, applicants required to cover the Police Station at Worksop. Court schemes remain separate.</p> <p>To join applicants must be accessible to Retford Court and meet the 45 min rule for Worksop Police Station.</p>                |   |
| Northants | 8016A | North Northants      | Busy Court      | Mixed | <p>Kettering &amp; Corby Police Stations have merged.</p> <p>Kettering &amp; Corby courts remain separate and applicants must state which court they wish to join.</p> <p>Applicants must be readily accessible to one of the courts and meet the 45 min rule for Corby Police Station.</p> | Applicants may join both court schemes if they practice within either Kettering Corby or Wellingborough PSD.          |
| Northants | 8016B | Wellingborough       | Busy Court      | Mixed | <p>Readily accessible. Court and Police station schemes are linked.</p>   | Applicants may join Wellingborough court scheme if they practice within either Kettering Corby or Wellingborough PSD. |
| Northants | 8017A | Northampton          | Busy Court      | Rota  | <p>Court and Police Station linked. Northampton police Station Scheme merged with Daventry, the court schemes remain separate.</p> <p>To join applicants must meet be readily accessible to Northampton Court and meet the 45 min rule for the police station scheme.</p>                   |   |
| Northants | 8017B | Daventry & Towcester | Less Busy Court | Rota  | <p>Applicants must be within 20 minutes travel of either Daventry or Towcester Court and may join both if eligible. The Police station scheme has merged with Northampton.</p>  |   |

# Regional Office: Cambridge

| CJS AREA       | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME     | SCHEME TYPE<br><br>Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel<br>Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS  |
|----------------|--|-----------------|---|---|---|---|
| Bedfordshire   | 9001   | Bedford         | Busy Court  | Rota  | Variation of standard rules   | Any duty solicitor who:<br><br>1.Is employed by a firm which has a contracted office within the scheme and<br><br>2. Is based at an office that is less than 30 minutes by public transport from the court is eligible.   |
| Bedfordshire   | 9002   | Luton           | Busy Court  | Rota  | Standard Rules apply  |   |
| Cambridgeshire | 9003   | Cambridge       | Busy Court  | Mixed   | Standard Rules apply  | Court travel times calculated with reference to Lion Yard/Grand Arcade "permanent" location.  |
| Cambridgeshire | 9004   | Ely             | Less Busy Court   | Panel   | Standard Rules apply  | Accessible Court – 45 minutes   |
| Cambridgeshire | 9005   | Huntingdon      | Less Busy Court   | Rota  | Standard Rules apply  | Accessible Court – 20 minutes by public transport.<br>Originally a Busy court. Later reclassified as Less Busy, since when criteria for Less Busy courts have applied, save for the criterion ordinarily applied to Busy courts of 20-minute court-office public transport travel time. |
| Cambridgeshire | 9006   | March & Wisbech | Less Busy Court   | Mixed   | Standard Rules apply  | Accessible Court – 35 minutes   |

|                |       |                       |   |       |                      |   |
|----------------|-------|-----------------------|---|-------|----------------------|---|
|                |       |                       |   |       |                      |   |
| Cambridgeshire | 9007  | Peterboro'            | Busy Court  | Rota  | Standard Rules apply |   |
| Essex          | 9008  | Basildon              | Busy Court  | Rota  | Standard Rules apply |   |
| Essex          | 9009  | Brentwood             | Police Station only                                     | Mixed | Standard Rules apply | A Duty solicitor based at an office in this scheme is entitled to membership of Grays Court Scheme, plus Grays Police Station if the 45 minute police station travel time criterion is satisfied  |
| Essex          | 9010  | Braintree             | Police Station only                                     | Rota  | Standard Rules apply | Braintree work is split between both Chelmsford and Colchester courts, so a duty solicitor who is based at an office in Braintree scheme is entitled to membership of both Chelmsford and Colchester Court schemes, also (if within 45 minutes by car) to membership of Chelmsford and Colchester police station schemes. |
| Essex          | 9011A | Clacton and Harwich   | Police Station only                                     | Rota  | Standard Rules apply | Membership of this scheme confers entitlement to Colchester court scheme, and police station if within 45 minutes.<br><br>Harwich Youth Court is part of Colchester scheme  |
| Essex          | 9011B | Colchester            | Busy Court  | Rota  | Standard Rules apply | Youth Court sits at Harwich   |
| Essex          | 9012  | Grays                 | Busy Court  | Rota  | Standard Rules apply |   |
| Essex          | 9013  | Harlow and Loughton   | Harlow: Busy Court<br><br>Loughton: Police Station only | Rota  | Standard Rules apply | The two elements of this scheme may be joined separately  |
| Essex          | 9014  | Stansted Airport      | Police Station only                                     | Panel | Standard Rules apply | The Court for this scheme is Harlow so a duty solicitor based at an office in this scheme is entitled to membership of Harlow court scheme, plus Harlow Police Station Scheme if the 45-minute police station travel time criterion is satisfied.   |
| Essex          | 9015  | Southend and Rayleigh | Busy Court  | Rota  | Standard Rules apply |   |
| Essex          | 9016A | Chelmsford            | Busy Court  | Rota  | Standard Rules apply | Youth Court sits at Witham.   |

|               |       |                           |                             |       |                      |  |
|---------------|-------|---------------------------|-----------------------------|-------|----------------------|--|
| Essex         | 9016B | Witham and Maldon         | Police Station only         | Panel | Standard Rules apply | The court for this scheme is Chelmsford so a duty solicitor based at an office in this scheme is entitled to membership of the Chelmsford court scheme, plus Chelmsford Police Station if the 45-minute police station travel time criterion is satisfied. |
| Hertfordshire | 9017  | Hemel Hempstead           | Busy Court                  | Rota  | Standard Rules apply |  |
| Hertfordshire | 9018  | East Herts                | Busy Court                  | Rota  | Standard Rules apply |  |
| Hertfordshire | 9019  | Stevenage and North Herts | Busy Court                  | Rota  | Standard Rules apply | Scheme run by rota from 14 October 2008.   |
| Hertfordshire | 9020  | St Albans                 | Busy Court                  | Rota  | Standard Rules apply |  |
| Hertfordshire | 9021  | Watford                   | Busy Court                  | Rota  | Standard Rules apply |  |
| Norfolk       | 9022  | Cromer and North Walsham  | Less Busy Court             | Rota  | Standard Rules apply | Accessible Court – 1 hour 10 minutes   |
| Norfolk       | 9023  | Great Yarmouth            | Busy Court                  | Rota  | Standard Rules apply |  |
| Norfolk       | 9024  | Kings Lynn                | Busy Court                  | Mixed | Standard Rules apply | This Scheme includes Swaffham Police station   |
| Norfolk       | 9025  | Norwich                   | Busy Court                  | Rota  | Standard Rules apply |  |
| Norfolk       | 9026  | Thetford                  | Less Busy Court             | Mixed | Standard Rules apply | Accessible Court – 30 minutes  |
| Norfolk       | 9027  | Dereham                   | Less Busy Court (Swaffham ) | Mixed | Standard Rules apply | Accessible Court – 45 Minutes.<br>The court for this scheme is Swaffham but the scheme does not include Swaffham police station (which is part of Kings Lynn Scheme)   |

|         |       |                          |                 |       |                      |                               |
|---------|-------|--------------------------|-----------------|-------|----------------------|-------------------------------|
| Suffolk | 9028  | Lowestoft                | Busy Court      | Rota  | Standard Rules apply |                               |
| Suffolk | 9029  | Ipswich and Felixstowe   | Busy Court      | Rota  | Standard Rules apply |                               |
| Suffolk | 9030A | Bury St Edmunds          | Busy Court      | Mixed | Standard Rules apply |                               |
| Suffolk | 9030B | Haverhill and Sudbury    | Less Busy Court | Mixed | Standard Rules apply | Accessible court – 45 minutes |
| Suffolk | 9030C | Mildenhall and Newmarket | Less Busy Court | Panel | Standard Rules apply | Accessible Court – 40 minutes |

# Regional Office: Reading

| CJS AREA      | SCHEME CODE | SCHEME NAME                                   | SCHEME TYPE  | SCHEME OPERATION                   | LOCAL MEMBERSHIP RULES                                | OTHER COMMENTS   |
|---------------|-------------|---|--|------------------------------------|---|--|
|               |             |   | Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | Rota or Panel<br>Or Mixed          | Variation / Definition / Relaxation of Standard Rules |  |
| Thames Valley | 1131        | Abingdon, Didcot & Witney (South Oxfordshire) | Less Busy Court Scheme   | Mixed                              | Special rules apply                                   | 45 minutes to Police Station<br>45 minutes to Court.<br>Special Rule: The Court and Police Station Scheme have been “unlinked” meaning the LSC does not require Duty Solicitors to be members of both the Police Station and Court schemes. Rule 4.10 of the Duty Solicitor Arrangements 2008 has been waived.   |
| Thames Valley | 1132        | Aylesbury                                     | Busy Court   | Mixed                              | Special rules apply                                   | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area except for firms in Chesham who may choose this region as an alternative first scheme.  |
| Thames Valley | 1133        | High Wycombe & Amersham                       | Busy Court   | Mixed                              | Special rules apply                                   | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area except for firms in Chesham who if they have chosen Aylesbury as an alternative First Scheme, also qualify for membership of High Wycombe Police Station scheme.  |
| Thames Valley | 1134        | Milton Keynes                                 | Busy Court   | Rota                               | Special rules apply                                   | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area plus firms with offices in Leighton Buzzard.  |
| Thames Valley | 1135        | Banbury / Bicester (North Oxon)               | Busy Court Scheme  | Mixed (Banbury) / Panel (Bicester) | Special rules apply                                   | 45 minutes to Police Station.<br><br>The Police Station and Court Schemes have been “unlinked” meaning the LSC does not require Duty Solicitors to be members of both the Police Station and Court Schemes. Rule 4.10 of the Duty Solicitor Arrangements has been waived.<br><br>Magistrates' Court Scheme membership is restricted to CDS Supplier's office within the scheme area. |

|               |      |   |                        |   |                      |   |
|---------------|------|---|------------------------|---|----------------------|---|
| Thames Valley | 1136 | Oxford                                  | Busy Court             | Rota  | Special rules apply  | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area, with the exception that CDS Suppliers with an Office within the South Oxfordshire Scheme area (1131) (a Less Busy Court Scheme) may elect Oxford as an Alternative First Scheme.  |
| Thames Valley | 1137 | Reading                                 | Busy Court             | Rota  | Special rules apply  | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| Thames Valley | 1138 | Slough (East Berkshire)                 | Busy Court             | Mixed   | Special rules apply  | If a provider's office is outside the Scheme then provided the member is eligible to join least one Court in the Court Scheme, within the meaning of the Readily Accessible criteria, then they are permitted to join the entire Scheme.  |
| Thames Valley | 1139 | West Berkshire (Newbury etc)            | Less busy Court Scheme | Mixed   | Standard rules apply | <p>The Court Scheme and the Police Station Scheme have been "unlinked ", meaning the LSC does not require Duty Solicitors to be members of both the Police Station and Court schemes, Rule 4.10 of the Duty Solicitor Arrangements 2008 has been waived.</p> <p>The Police Station Scheme is open to Additional Scheme Applicants from the Reading Scheme. The CDS Supplier has to demonstrate that its Duty Solicitors can travel from their Office in Reading to the Newbury Police Station within 45 minutes.</p> <p>The Court Scheme is 'Call-in' with a list of Scheme Members provided to HMCS at regular intervals by the LSC.</p> |
| Hampshire     | 1140 | Aldershot / Petersfield                 | Busy Court             | Rota (Aldershot) / Panel (Petersfield)            | Standard rules apply | Additional Scheme members have to be Readily Accessible to Magistrates' Court 4.11(b) of Duty Solicitor Arrangements 2008.  |
| Hampshire     | 1141 | Andover / Basingstoke / Winchester      | Busy Court             | Rota (Basingstoke) / Mixed (Andover / Winchester) | Special rules apply  | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area  |
| Hampshire     | 1142 | Isle of Wight                           | Busy Court             | Rota  | Special rules apply  | Membership of the police station scheme is only open to duty solicitors whose main & personally occupied residence is on the IOW & from which the police station can be reached in 45 minutes   |
| Hampshire     | 1143 | Portsmouth / Waterlooville (S.E. Hants) | Busy Court             | Rota  | Special rules apply  | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |

|           |      |                       |            |      |                     |   |
|-----------|------|-----------------------|------------|------|---------------------|---|
| Hampshire | 1144 | Gosport & Fareham     | Busy Court | Rota | Special rules apply | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area. |
| Hampshire | 1145 | S.W. Hants So'hampton | Busy Court | Rota | Special rules apply | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area. |

# Regional Office: Leeds

| CJS AREA    | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME                | SCHEME TYPE<br><br>Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel<br>Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS   |
|-------------|--|----------------------------|---|---|---|--|
| Humberside  | 1201   | Grimsby & Cleethorpes      | Busy Court  | Rota  | Standard rules apply  | Readily Accessible to Magistrates' Court   |
| Humberside  | 1202   | Scunthorpe                 | Busy Court  | Rota  | Standard rules apply  | Readily Accessible to Magistrates' Court   |
| Humberside  | 1203   | Hull                       | Busy Court  | Rota  | Standard rules apply  | Readily Accessible to Magistrates' Court   |
| Humberside  | 1204   | Beverley / Bridlington     | Less Busy Court   | Mixed   | Variation of standard rules   | Membership as an Additional Scheme is open to solicitors who are normally in attendance at an office of a CDS Supplier that is within 60 minutes' travel time (by private transport) of both Beverley and Bridlington Magistrates' Courts.                               |
| Humberside  | 1205   | Goole                      | Less Busy Court   | Mixed   | Standard rules apply  | Membership as an Additional Scheme is open to solicitors who are normally in Attendance at an office of a CDS Supplier that is within 45 minutes' travel time (by private transport) of Goole Magistrates' Court.  |
| N.Yorkshire | 1206   | Northallerton & Richmond   | Busy Court  | Rota  | Standard rules apply  | Readily Accessible to Magistrates' Court<br><br><b>(12 duty solicitors from 4 firms who do not ordinarily qualify under the current rules were allowed to join in 14 July 2008 as Expansion Scheme members. This has not changed the rules for joining this scheme).</b> |
| N.Yorkshire | 1207   | Harrogate & Ripon          | Busy Court  | Rota  | Standard rules apply  | Readily Accessible to Magistrates' Court   |
| N.Yorkshire | 1208   | Skipton, Settle & Ingleton | Less Busy Court   | Mixed   | Standard rules apply  | Membership as an Additional Scheme is permitted where the Duty Solicitor is  |

|             |      |                      |            |       |                             |   |
|-------------|------|----------------------|------------|-------|-----------------------------|---|
|             |      |                      |            |       |                             | Normally in Attendance at a CDS supplier's office within 25 minutes' travel time of the Magistrates' Court.   |
| N.Yorkshire | 1209 | Scarborough & Whitby | Busy Court | Mixed | Standard rules apply        | Membership as an Additional Scheme is open to solicitors who are normally in Attendance at an office of a CDS Supplier that is readily accessible to both the Scarborough and the Whitby Magistrates' Courts. |
| N.Yorkshire | 1210 | Malton & Rydale      | Busy Court | Panel | Standard rules apply        | Readily Accessible to Magistrates' Court  |
| N.Yorkshire | 1211 | York & Selby         | Busy Court | Mixed | Variation of standard rules | Membership as an Additional Scheme is open to solicitors who are normally in Attendance at an office of a CDS Supplier that is readily accessible to both the York and the Selby Magistrates' Courts          |
| S.Yorkshire | 1212 | Barnsley             | Busy Court | Rota  | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| S.Yorkshire | 1213 | Doncaster            | Busy Court | Rota  | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| S.Yorkshire | 1214 | Rotherham            | Busy Court | Rota  | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| S.Yorkshire | 1215 | Sheffield            | Busy Court | Rota  | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| W.Yorkshire | 1216 | Halifax              | Busy Court | Rota  | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| W.Yorkshire | 1217 | Huddersfield         | Busy Court | Rota  | Special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| W.Yorkshire | 1218 | Dewsbury             | Busy Court | Mixed | special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |
| W.Yorkshire | 1219 | Bradford             | Busy Court | Rota  | special rule                | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area.   |

|             |      |                         |            |       |              |   |
|-------------|------|-------------------------|------------|-------|--------------|---|
| W.Yorkshire | 1220 | Keighley & Bingley      | Busy Court | Mixed | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area. |
| W.Yorkshire | 1221 | Leeds                   | Busy Court | Rota  | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area. |
| W.Yorkshire | 1222 | Pontefract & Castleford | Busy Court | Rota  | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area. |
| W.Yorkshire | 1223 | Wakefield               | Busy Court | Rota  | Special rule | Scheme membership is restricted to solicitors normally in attendance at a CDS Supplier's office within the scheme area. |

# Regional Office: London

| CJS AREA | SCHEME CODE<br><br>Final letter where used to be ignored for claiming purposes | SCHEME NAME                           | SCHEME TYPE<br><br>Police Station only<br>Or<br>Busy Court<br>Or<br>Less Busy Court | SCHEME OPERATION<br><br>Rota or Panel<br>Or Mixed | LOCAL MEMBERSHIP RULES<br><br>Variation / Definition / Relaxation of Standard Rules | OTHER COMMENTS  |
|----------|--|---------------------------------------|---|---|---|---|
| London   | 1301   | Barking & Dagenham                    | Busy Court  | Mixed   | Special rules   | Suppliers whose Office is based in the following London Boroughs may join this Scheme: Barking & Dagenham, Newham, Redbridge and Havering.  |
| London   | 1302   | Bexley                                | Busy Court  | Rota  | Special rules   | Suppliers whose Office is based in the following London Boroughs may join this Scheme: Bexley, Greenwich and Bromley  |
| London   | 1303   | Bishopsgate (formerly City of London) | Busy Court  | Rota  | Special rules   | Suppliers whose Office is based in the following London Boroughs may join this Scheme: City of London, City of Westminster, Camden, Hackney, Islington, Kensington & Chelsea, Lambeth, Southwark and Tower Hamlets,     |
| London   | 1304   | Brent                                 | Busy Court  | Rota  | Special rules   | Suppliers whose Office is based in the following London Boroughs may join this Scheme: Brent, Barnett, Camden, Ealing Hammersmith & Fulham, Harrow and, Kensington & Chelsea, ,   |
| London   | 1305   | Brentford                             | Busy Court  | Mixed   | Special rules   | Suppliers whose Office is based in the following London Boroughs may join this Scheme: Hammersmith & Fulham, Hillingdon, Hounslow, Richmond upon Thames,  |
| London   | 1306   | Bromley                               | Busy Court  | Rota  | Special rules   | Suppliers whose Office is based in the following London Boroughs may join this Scheme: Bromley, Bexley, Croydon, Greenwich, Lewisham and Southwark.   |
| London   | 1307   | Camberwell Green                      | Busy Court  | Rota  | Special rules   | Suppliers whose Office is based in the following London Boroughs may join this Scheme: Bromley, City of London, City of Westminster, Croydon, Kensington & Chelsea, Lambeth, Lewisham, Merton Southwark and Wandsworth. |

|        |       |                       |                     |       |               |  |
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|        |       |                       |                     |       |               | Includes Southwark & Greenwich/Lewisham Youth Courts   |
| London | 1308  | Central London        | Police Station Only | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme: Brent, Camden, City of London, City of Westminster, Hammersmith & Fulham, Kensington & Chelsea, Lambeth and Wandsworth, . |
| London | 1308A | City of Westminster   | Busy Court          | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme: Brent, Camden, City of London, City of Westminster, Kensington & Chelsea, Lambeth, and Wandsworth.                        |
| London | 1309  | Clerkenwell/Hampstead | Police Station Only | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Barnet, Brent, Camden, City of London, City of Westminster, Haringey, Islington and Kensington & Chelsea,<br>.         |
| London | 1310  | Croydon               | Busy Court          | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Bromley, Croydon, Merton, Sutton,  |
| London | 1311  | Ealing                | Busy Court          | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Brent, Ealing, Hammersmith & Fulham, Harrow, Hillingdon, and Hounslow,<br><br>Includes Acton Youth Court               |
| London | 1312  | Enfield               | Busy Court          | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Barnet, Enfield, Haringey, Waltham Forest.   |
| London | 1313  | Greenwich/Woolwich    | Busy Court          | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br><br>Bexley, Bromley, Greenwich, Lewisham and Southwark   |
| London | 1314  | Haringey              | Busy Court          | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Barnet, Camden, Enfield, Hackney, Haringey Islington and Waltham Forest,   |
| London | 1315  | Harrow                | Busy Court          | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Barnet, Brent, Ealing, Harrow, Hillingdon,   |

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|        |      |                      |                     |       |               |   |
| London | 1316 | Havering             | Busy Court          | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Barking & Dagenham, Havering, and Redbridge.  |
| London | 1317 | Heathrow             | Police Station only | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Ealing Harrow, Hillingdon and Hounslow. (Same eligibility rules as Uxbridge).<br><br>Includes – Heathrow Special Branch, Heathrow Terminals 1-4, Heathrow HMC & Colnbrook |
| London | 1318 | Hendon/<br>Barnet    | Busy Court          | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Barnet, Brent, Camden, Enfield, Haringey and Harrow<br><br>Includes Barnet Youth Court  |
| London | 1319 | Highbury Corner      | Busy Court          | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Camden, City of London, Hackney, Haringey and Islington,<br><br>Includes Thames and Highbury Youth Courts   |
| London | 1320 | Kingston-upon-Thames | Busy Court          | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Merton, Kingston, Richmond, Sutton and Wandsworth.  |
| London | 1321 | Newham               | Busy Court          | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Barking, Hackney, Newham, Redbridge, Tower Hamlets and Waltham Forest<br><br>Includes Newham Youth Court  |
| London | 1322 | Old Street           | Police Station only | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>City of London, Hackney, Haringey, Islington, Newham, Tower Hamlets and Waltham Forest.   |
| London | 1323 | Redbridge            | Busy Court          | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this  |

|        |      |                      |            |       |               |  |
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|        |      |                      |            |       |               | <p>Scheme:<br/>Barking &amp; Dagenham, Havering, Newham, Redbridge, and Waltham Forest</p> <p>Includes Redbridge Youth Court</p>   |
| London | 1324 | Richmond-upon-Thames | Busy Court | Mixed | Special rules | <p>Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br/>Hammersmith &amp; Fulham, Hounslow, Kingston, Richmond and Wandsworth.</p> |

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| London | 1325 | South London (formerly South. Western) | Busy Court | Rota  | Special rules | <p>Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br/>City of Westminster, Hammersmith &amp; Fulham, Kensington &amp; Chelsea, Kingston, Lambeth, Merton, Richmond and Wandsworth.</p> <p>Includes Balham Youth Court</p>                                     |
| London | 1326 | Sutton                                 | Busy Court | Rota  | Special rules | <p>Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br/>Croydon, Kingston, Merton and Sutton.</p>   |
| London | 1327 | Thames                                 | Busy Court | Rota  | Special rules | <p>Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br/>City of London, Hackney, Newham and Tower Hamlets</p>   |
| London | 1328 | Tower Bridge                           | Busy Court | Rota  | Special rules | <p>Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br/>Bromley, City of London, Greenwich, Lambeth, Lewisham and Southwark</p> <p>Providers based in Tower Bridge can join this scheme and Bishopsgate, Greenwich/Woolwich, Bromley, and Camberwell Green.</p> |
| London | 1329 | Uxbridge                               | Busy Court | Mixed | Special rules | <p>Suppliers whose Office is based in the following London Boroughs may join this Scheme:</p>   |

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|        |      |                 |            |       |               | Ealing Harrow, Hillingdon and Hounslow,<br><br>Includes Heathrow BTP & East Ramp   |
| London | 1330 | Waltham Forrest | Busy Court | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Enfield, Hackney, Haringey, Newham, Redbridge and Waltham Forest.  |
| London | 1331 | West London     | Busy Court | Mixed | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Brent, City of Westminster, Ealing, Hammersmith & Fulham, Hounslow, Kensington & Chelsea, Richmond and Wandsworth<br><br>Includes Inner London Youth Court |
| London | 1332 | Wimbledon       | Busy Court | Rota  | Special rules | Suppliers whose Office is based in the following London Boroughs may join this Scheme:<br>Croydon, Kingston, Lambeth, Merton, Sutton and Wandsworth.   |