

## **Invitation to tender to deliver publicly funded criminal defence services in England and Wales under the 2010 Standard Crime Contract**

### **NOTICE TO USE VERSION 2 OF THE CDS TENDER INFORMATION FORM AND SUPERVISOR STANDARD FORMS WHEN SUBMITTING ALL TENDERS**

On 15 February 2010 we published on our eTendering website the Information for Applicants (IFA) for those interested in responding to our Invitation to Tender to deliver publicly funded criminal defence services in England and Wales.

In accordance with our power under paragraph 12.22 of the Conditions of Tender in the IFA, we have corrected an error in

- the original Supervisor Standard Forms located in the CDS Invitation to Tender on the eTendering website (version 1); applicants were unable to make deletions to the forms to indicate Yes / No answers where required **AND**
- the original version of the Tender Information Form located in the CDS Invitation to Tender on the eTendering website, and the Postcode Eligibility Tool as follows:

In the original version of the Tender Information Form (version 1)

#### Avon and Somerset

Some postcodes in the Avon and Somerset area had been incorrectly assigned as giving eligibility for additional schemes when they do not. These errors have been corrected to reflect the response to the local duty scheme boundary consultation.

In summary:

Postcodes in the Weston Super Mare scheme and the Bath and Wansdyke scheme also give eligibility for the Bristol and North Avon scheme.

Some postcodes in the Sedgemoor Taunton Deane scheme also give eligibility for the Weston Super Mare scheme.

Postcodes in the Bristol and North Avon scheme give eligibility for that scheme only.

#### Birmingham

The postcode B42 1 was incorrectly assigned as giving eligibility for the Walsall scheme and the Birmingham scheme. This postcode has now been reassigned as giving eligibility for the Walsall scheme and the Sandwell scheme.

#### Cambridge

The postcode CM8 1 gives eligibility for the Brentwood scheme and the Stansted scheme, this was omitted in error and the postcode tool has been amended to include these schemes.

#### Kensington and Chelsea

Providers based in Kensington and Chelsea are eligible for membership of the Brent scheme, this was omitted in error and has now been included.

#### Market Drayton

The Market Drayton postcodes (TF9 1, TF9 2, TF9 3, and TF9 4) were incorrectly assigned as giving eligibility for the Telford scheme. These postcodes have now been reassigned as giving eligibility for the Shrewsbury scheme.

Greater Manchester Some postcodes in Greater Manchester were incorrectly assigned as giving membership for additional schemes when they do not. These errors have been corrected.

### **Steps taken to correct the errors in the Supervisor Standard Forms and Tender Information Form**

On Wednesday 17 February 2010, version 1 of the Supervisor Standard Forms, and version 1 of the Tender Information Form, used in the CDS Invitation to Tender on our eTendering website ([www.legalservices.bravosolution.co.uk](http://www.legalservices.bravosolution.co.uk)), were replaced with version 2. The Postcode Eligibility tool on the CDS Tender pages of the LSC website was also replaced with version 2.

### **Submitting all tenders: requirement to use version 2 of the Tender Information Form**

An Applicant Organisation that wishes to submit a tender after 17 February 2010 **must** use version 2 of the CDS Tender Information Form.

An Applicant Organisation that has previously downloaded version 1 of the Tender Information Form for completion **must** download, complete and submit version 2 of the Tender Information Form with their tender.

An Applicant Organisation that has already submitted a response to the CDS Invitation to Tender, **must** download, complete and submit version 2 of the CDS Tender Information Form.

### **Submitting all tenders: requirement to use version 2 of the Supervisor Standard Form(s)**

Please note that the Supervisor Standard forms are not mandatory tender forms and can be submitted after the tender closes (but must be submitted before 4pm on 15<sup>th</sup> June 2010). However, where an Applicant Organisation wishes to submit their Supervisor Standard Form(s) as part of the tender after 17 February 2010 they **must** use version 2 of the Supervisor Standard Forms.

An Applicant Organisation that has previously downloaded version 1 of the Supervisor Standard Form(s) for completion **must** download, complete and submit version 2 of the Supervisor Standard Form(s) before the submission deadline.

An Applicant Organisation that has already submitted a response to the CDS Invitation to Tender, **must** download, complete and submit version 2 of the Supervisor Standard Form(s) before the submission deadline.

**The deadline for submitting tenders is 4pm on 12 March 2010.**

Legal and Governance Team  
17 February 2010