

Actions Against the Police Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
PORI	Client is in prison		NB - This matches code APRI in Part II of the new codes
PORM	Client is remanded in custody	No longer used	
POFR	Client is not in custody	No longer used	
POOT	Other	AOTH	Other
		AASS	Assault
		AFAL	False imprisonment/wrongful arrest
		AINT	Interference with goods
		AMAL	Malicious prosecution
		ATRE	Trespass
		AMIS	Misfeasance in public office
		ANEG	Negligence
		ACOM	Private Company
		AIND	Inquest (death in custody)
		AINO	Inquest (other)
		AHRA	Human Rights Act Only
		ADIS	Discrimination
		ASAC	Deliberate sexual abuse as child in care
		ASAA	Deliberate sexual abuse as vulnerable adult in care
		ANSC	Deliberate non-sexual abuse as child in care
		ANSA	Deliberate non-sexual abuse as vulnerable adult in care
Part II		Part II	
ASS	Assault		NB - This matches code AASS in Part I of the new codes
FAL	False imprisonment/wrongful arrest		NB - This matches code AFAL in Part I of the new codes
INT	Interference with goods		NB - This matches code AINT in Part I of the new codes
MAL	Malicious prosecution		NB - This matches code AMAL in Part I of the new codes
TRE	Trespass		NB - This matches code ATRE in Part I of the new codes
OTH	Other	AOTH	Other
		APOL	Police
		APRI	Prison
		AHOM	Home Office
		ACRB	CRB
		AREL	Religious Institution
		ALEA	LEA
		AHOS	Hospital
		AIMM	Immigration authority
		ABAI	Bailiffs
		ACOM	Private Company

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	AV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	AW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	AX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	AY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	AZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	No longer used	
G	Client receives new or increased regular payment	No longer used	
H	Sum owed by client to a third party is reduced or is less than claimed	No longer used	
I	Liability of client to make regular payments is reduced or is less than claimed	No longer used	
		AA	Client receives damages
		AB	Client's property is returned
		AC	Client receives damages and client's property is returned
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	No longer used	
N	Third party action prevented	No longer used	
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	AF	Client secures explanation or apology
Q	Client advised and enabled to plan and/or manage their affairs better	AH	Client advised and able to plan and/or manage their affairs better
		AD	Client obtained a declaration of their rights
		AE	Client was successful in requiring or restraining a particular course of action to be taken by the opponent
		AG	Opponent/other party action benefited person other than client
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	AU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	AI	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	AA	First meeting
B	Further work	AB	Further work
C	Putting case for the client	AC	Putting case for the client – any communications with relevant third parties for the purposes of gathering information or negotiating on behalf the client
D	Representation at court/tribunal	AD	Representation at court/tribunal

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Consumer General Contract Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
CGON	Consumer problem (client is consumer)	No longer used	
CGSE	Consumer problem (client is seller/ service provider)	No longer used	
CGBR	Contract breaches/enforcements	No longer used	
CGPN	Professional negligence	GPFN	Professional negligence
CGMY	Moneys due or owing	GMDO	Monies due and owing
CGRC	Recovery of property/interference with goods	GRPI	Recovery of property/interference with goods (including all interpleader claims)
CGOT	Other - (including professional negligence)	GOTH	Other
		GDEF	Defective goods and/or services (including misrepresentation)
		GCRL	Credit/loans ¹
		GCCR	Cancellations/withdrawal of credit
		GINNS	Insolvency/bankruptcy
		GREF	Refusal to supply goods and services (including holiday claims)
		GIPS	Insurance/pensions/savings dispute
		GPRI	Pricing and charging dispute
		GPRO	Contentious Probate Matters
Part II		Part II	
ONE	Client wants monetary remedy up to £3,000	GSCL	Client wants monetary remedy up to small claims limit
TWO	Client wants monetary remedy £3,000 - £10,000	GUPL	Client wants monetary remedy up to 3 x small claims limit
THR	Client wants monetary remedy over £10,000	GOVL	Client wants monetary remedy over 3 x small claims limit
NON	Client does not want a monetary remedy	No longer used	
		GCRE	Client is a creditor/supplier
		GOTH	Other

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	GV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	GW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	GX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	GY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	GZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	GA	Client receives lump sum or property
G	Client receives new or increased regular payment	GB	Client receives new or increased regular payment
H	Sum owed by client to a third party is reduced or is less than claimed	GE	Sum owed is reduced or less than claimed
I	Liability of client to make regular payments is reduced or is less than claimed	GF	Liability to make payments is reduced or less than claimed
		GC	Client receives both lump sum and regular payment
		GD	Client successful in avoiding insolvency/bankruptcy
		GG	Goods or services returned, replaced, repaired or resumed
		GH	Client obtained a declaration of their rights
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	GI	Opponent/other party action benefits client
N	Third party action prevented	GJ	Opponent/other party action prevented
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	GK	Client secures explanation or apology
Q	Client advised and enabled to plan and/or manage their affairs better	GL	Client advised and able to plan and/or manage their affairs better
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	GU	Matter stopped on adviser's recommendation
S	Matter concluded otherwise	GM	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	GA	First meeting (including confirmation of advice letter)
B	Further work	GB	Further work
C	Putting case for the client	GC	Putting case for the client
D	Representation at court/tribunal	GD	Representation at court/tribunal



Community Care Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
COBT	Obtaining local authority assessment	COBA	Obtaining assessment
CCMA	Challenging a local authority assessment	CCHA	Challenging an assessment
CRES	Provisions of services/residential care	CPRO	Provision of services
CSER	Charges for services	CCRG	Charges for services
COTH	Other	CCOT	Other
		CFUN	Provision of direct payments or equivalent
		CISS	Issues arising from the health /social care divide
		CPOV	Protection of Vulnerable adults
Part II		Part II	
SER	Client is a Service user	CCSU	Client is a current or prospective service user
FAM	Client is a Carer - family member	CFAM	Client is a carer - family member
NFM	Client is a Carer - non-family member	CNFM	Client is a carer - non-family member
OTH	Other	COTH	Other

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	CV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	CW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	CX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	CY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	CZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	No longer used	
G	Client receives new or increased regular payment	No longer used	
H	Sum owed by client to a third party is reduced or is less than claimed	No longer used	
I	Liability of client to make regular payments is reduced or is less than claimed	No longer used	
		CA	Money provided for the purpose of arranging services by or for the client
		CB	Liability of client to pay charges for services is reduced or eliminated
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	No longer used	
N	Third party action prevented	No longer used	
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	No longer used	
Q	Client advised and enabled to plan and/or manage their affairs better	CI	Client advised and enabled to plan and/or manage their affairs better
		CC	Assessment obtained
		CD	Deficiencies in assessment remedied
		CE	Secured provision of service
		CF	More effective protection of vulnerable adult
		CG	Statutory complaint is progressed more effectively
		CH	Correct commissioner of service identified to the benefit of the client
Matter concluded: None of the above apply		Matter Concluded	
R	Matter stopped on adviser's recommendation	CU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	CJ	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	CA	First meeting
B	Further work	CB	Further work
C	Putting case for the client	CC	Putting case for the client
D	Representation at court/tribunal	CD	Representation at court/tribunal

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Debt Codes Translation

Matter Types

Matter Types

Old Code	Old Description	New Code	New Description
Part I		Part I	
DHOD	Housing debts (rent, mortgage etc)	No longer used	
DCCD	Bank loans, Credit card/HP/Other regulated credit debts	No longer used	
DCTB	Council Tax	No longer used	
DHUD	Utilities	No longer used	
DSLX	Personal insolvency	No longer used	
DMUL	Multiple debts	No longer used	
DOTH	Other	DTOT	Other
		DPDE	Priority debt(s) (Rent, mortgage, council tax, utilities, court fines)
		DNPD	Non priority debt(s) (Bank loans, credit card/HP/other regulated credit debts)
		DMDE	Mixture of both priority debt(s) and non priority debt(s)
		DMCA	Court advocacy assistance
Part II		Part II	
SCH	Client needs to reschedule debts	DSCH	Client wants to reschedule debts
VAL	Client needs to challenge validity of debts	DVAL	Client wants to challenge validity of debts
MIX	Client needs both to challenge validity of debts and reschedule debts	DMIX	Client wants both to challenge validity of debts and reschedule debts
CRE	Client is a creditor	DCRE	Client is a creditor
DOTH	Other	DOTH	Other

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	DV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	DW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	DX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	DY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	DZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	No longer used	
G	Client receives new or increased regular payment	No longer used	
H	Sum owed by client to a third party is reduced or is less than claimed	DC	Debt reduced
I	Liability of client to make regular payments is reduced or is less than claimed	DD	Affordable payment arrangements negotiated on behalf of client
		DA	Liability contested successfully
		DB	Debt written off (rather than just reduced)
		DE	Admin order made
		DF	Client referred for IVA
		DG	Bankruptcy order made
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	No longer used	
N	Third party action prevented	No longer used	
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	No longer used	
Q	Client advised and enabled to plan and/or manage their affairs better	DH	Client advised and able to plan and/or manage their affairs better
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	DU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	DI	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	DA	First meeting
B	Further work	DB	Further work (This includes time spent in preparation for the next stage which proves unnecessary)
C	Putting case for the client	DC	Putting case for the client (This is where completion follows communication/negotiation with relevant third parties and/or their representatives)
D	Representation at court/tribunal	DD	Representation at court

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Education Codes Translation

Matter type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
ESCH	Problem with/at an educational institution	No longer used	
ELEA	Problem with local authority or other body	No longer used	
EBOT	Problem with both	No longer used	
EOTH	Other	EDOT	Other
		EADM	Admission/choice of an institution (non-SEN and non-DDA)
		EXCE	Exclusion/refusal to provide full time education (non-SEN and non-DDA)
		ESEN	Special educational needs and/or children unable to attend school
		EDDA	Disability discrimination at nursery, school, college or LEA
		ENEG	Concern over level or quality of education, bullying or other professional negligence
		EREO	Institution establishment/reorganisation (opening, closing, merging etc)
		EGTO	Grants, transport and other local education authority services
		EPRO	Non-attendance and proceedings against parents
Part II		Part II	
ADM	Admission/choice of admission to an institution		NB = This matches EADM in Part I of the new codes
GRA	Grants		NB = This matches EGTO in Part I of the new codes
LEV	Concern over level of quality of education		NB = This matches ENEG in Part I of the new codes
SEN	Special educational needs		NB = This matches ESEN in Part I of the new codes
SUS	Exclusion, suspension or expulsion		NB = This matches EXCE in Part I of the new codes
OTH	Other	EOTH	Other
		ENUR	Nursery
		EDSC	School
		EPRU	PRU
		ECOL	Non – university college
		EUNI	University
		EAAP	AAP
		ELOC	LEA
		EIAP	IAP
		ESOS	SOS / DfES
		EHEF	HEFC / LSC

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	EV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	EW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	EX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	EY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	EZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	EA	Client receives damages
G	Client receives new or increased regular payment	EB	Client receives new or increased periodical payment
		EC	Client receives damages or property and new or increased periodical payments
H	Sum owed by client to a third party is reduced or is less than claimed	ED	Sum owed by client is reduced or less than claimed
I	Liability of client to make regular payments is reduced or is less than claimed	EE	Liability of client to make regular payments is reduced or less than claimed
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	EF	Opponent/other party action benefits client
N	Third party action prevented	EG	Opponent/other party action prevented
O	Third party action delayed	EH	Opponent/other party action delayed
P	Client secures explanation or apology only	EI	Client secures explanation or apology only
Q	Client advised and enabled to plan and/or manage their affairs better	EJ	Client advised and able to plan and/or manage their affairs better
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	EU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	EK	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	EA	First meeting
B	Further work	EB	Further work excluding contact with other side/defendant/respondent
C	Putting case for the client	EC	Putting case for client to other side/defendant/respondent
D	Representation at court/tribunal	ED	Representation at court/tribunal



Employment Codes Translation

Matter Type

Matter Types

Old Code	Old Description	New Code	New Description
Part I		Part I	
EMWR	Wrongful dismissal	No longer used	
EMUN	Unfair dismissal	YUND	Unfair dismissal
EMRE	Redundancy	YRDP	Redundancy payment
EMTE	Terms and conditions	No longer used	
EMSK	Sick Leave	No longer used	
EMDI	Discrimination	YDIS	Discrimination
EMOT	Other	YOTH	Other
		YBRC	Breach of contract
		YEQP	Equal pay
		YDOW	Deduction of wages
		YWTR	Working time regulations issues
		YMPI	Maternity/parental issues
Part II		Part II	
PTE	Client is in part time employment	YPTE	Client is in part time employment
FTE	Client is in full time employment	YFTE	Client is in full time employment
SEM	Client is self employed	YSEM	Client is self employed
UNE	Client is unemployed	YUNE	Client is unemployed
EMP	Client is employer/other	YEMP	Client is employer/other
		YOTH	Other

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	YV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	YW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	YX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	YY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	YZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	No longer used	
G	Client receives new or increased regular payment	YC	Client receives new or increased periodical payment
H	Sum owed by client to a third party is reduced or is less than claimed	YE	Sum owed by client to a third party is reduced or is less than claimed
I	Liability of client to make regular payments is reduced or is less than claimed	No longer used	
		YA	Client receives financial settlement 'out of court'
		YB	Client receives financial award from court/tribunal
		YD	Client receives financial award and new or increased periodical payment
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	YF	Employer/opponent action benefits client
N	Third party action prevented	YG	Employer/opponent action prevented
O	Third party action delayed	YH	Employer/opponent action delayed
P	Client secures explanation or apology only	YI	Client secures explanation or apology
Q	Client advised and enabled to plan and/or manage their affairs better	YK	Client advised and able to better understand/access/manage their employment rights
		YJ	Client secures reference
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	YU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	YL	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	YA	First meeting
B	Further work	YB	Further work
C	Putting case for the client	YC	Putting case for the client
D	Representation at court/tribunal	YD	Representation at court/tribunal



Housing Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
HARR	Possession - Rent / mortgage arrears	No longer used	
		HRNT	Possession - Rent arrears
		HMOR	Possession – Mortgage
HWAI	Possession - other transfers and allocations	HPOT	Possession – Other (non-ASB)
HDRP	Disrepair	HREP	Disrepair, including public health, environmental and DPA issues
HLTE	Landlord and tenant other terms and conditions	HLAN	Landlord & Tenant: Other terms and conditions
HOME	Homelessness / threat of homelessness	HHOM	Homelessness / threat of homelessness
HBEN	Housing benefit	HBFT	Housing benefit
HASB	ASBOs - Magistrates/Crown Court	HANT	ASBOs – Magistrates/Crown Court
		HDIS	Anti-Social Behaviour - all other (including those in County Court)
HOTH	Other	HOOT	Other
		HREH	Re-housing (non-homelessness)
		HULE	Harassment/Unlawful eviction
Part II		Part II	
PUB	Client has local authority landlord	HPUB	Client has local authority landlord
PRI	Client has private sector landlord	HPRI	Client has private landlord
HAC	Client has other social landlord	HHAC	Client has other social landlord
		HNAS	Client has NASS accommodation
OWN	Client is owner occupier	HOWN	Client is owner occupier
LAN	Client is landlord	HLAN	Client is landlord
HOM	Client is actually homeless	HHLS	Client is homeless
OTH	Other	HOTH	Other

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	HV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	HW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	HX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	HY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	HZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	HA	Client receives damages or property
G	Client receives new or increased regular payment	HB	Client receives new or increased periodical payment
		HC	Client receives damages or property and new or increased periodical payment
H	Sum owed by client to a third party is reduced or is less than claimed	HD	Sum owed by client to a third party is reduced or is less than claimed
I	Liability of client to make regular payments is reduced or is less than claimed	HE	Liability of client to make regular payments is reduced or is less than claimed
Matter concluded: Non-financial benefit for client		Matter concluded	
K	Client housed, re-housed or retains home (Housing)	HF	Client housed, re-housed or retains home
		HG	Repairs or improvements to the client's home
M	Third party action benefits client	HH	Opponent/other party action benefits client
N	Third party action prevented	HI	Opponent/other party action prevented
O	Third party action delayed	HJ	Opponent/other party action delayed
P	Client secures explanation or apology only	HK	Client secures explanation or apology
Q	Client advised and enabled to plan and/or manage their affairs better	HL	Client advised and enabled to plan and/or manage their affairs better
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	HU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	HM	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	HA	First meeting
B	Further work	HB	Further work
C	Putting case for the client	HC	Putting case for the client
D	Representation at court/tribunal	HD	Representation at court/tribunal

Immigration Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
IASY	Asylum Legal Help	IALH	Asylum Legal Help
IMMI	Immigration Legal Help	IMLH	Immigration Legal Help
IAAS	Appeals - Asylum (CLR)	IAAP	Appeals - Asylum (CLR)
IAIM	Appeals - Immigration (CLR)	IMAP	Appeals - Immigration (CLR)
Part II		Part II	
GOL	Grant/variation of leave to enter/remain	IGOL	Grant/variation of leave to enter/remain
VIS	Visas/entry clearance	IVIS	Visas/entry clearance
OUT	Concession/policy outside the rules applies	IOUT	Concession/policy outside the rules applies
CZN	Obtaining citizenship/nationality	ICZN	Obtaining citizenship/nationality
BAI	Detention issues	IBAI	Detention issues
		INAS	NASS Only Advice
RVL	Court recommended deportation	IRVL	Court recommended deportation
BOC	Breach of conditions	IBOC	Breach of conditions
ILL	Illegal entry	IILL	Illegal entry
EUL	European Union Law/EEA	IEUL	European Union Law/EEA
OTH	Other	IOTH	Other
FST	Fast Track Asylum Case**	IFST	Fast Track Asylum Case**
RAR	Review and Reconsideration Hearing	IRAR	Review and Reconsideration Hearing

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	IV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	IW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	IX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	IY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	IZ	Outcome not known/client ceased to give instructions
		--	No outcome (for use with stage claims)
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	IU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	IF	Matter concluded otherwise
Matter concluded: Immigration only		Matter concluded	
T	Permission to enter or remain permanently is given	IA	Permission to enter or remain permanently is given
U	Humanitarian Protection or discretionary leave to enter or remain is granted	IB	Humanitarian Protection or discretionary leave to enter or remain is granted
V	Case results in grant of other permission to enter or remain for a defined period	IC	Case results in grant of other permission to enter or remain for a defined period
W	Citizenship gained	ID	Citizenship gained
X	Application refused	IE	Application refused

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
Stage Claims		Stage Reached	
Legal Help		Legal Help	
R	Initial Home Office substantive decision, LH continuing	IR	Initial Home Office substantive decision, LH continuing
M	LH completed, CLR continuing	IM	LH completed, CLR continuing
Controlled Legal Representation		Controlled Legal Representation	
O	Initial AIT substantive decision, CLR continuing	IO	Initial AIT substantive decision, CLR continuing
Q	CLR completed, LH continuing	IQ	CLR completed, LH continuing
Completed Matter Claims		Completed Matter Claims	
Legal Help		Legal Help	
E	LH completed, CLR not applied for	IE	LH completed, CLR not applied for
F	LH completed, CLR refused	IF	LH completed, CLR refused
S	LH completed, CLR completed	IS	LH completed, CLR completed
Controlled Legal Representation		Controlled Legal Representation	
G	Not determined by the AIT	IG	Not determined by the AIT
H	Determined by the AIT	IH	Determined by the AIT
K	Final determination following an application for review or reconsideration	IK	Final determination following an application for review or reconsideration
IMMIGRATION DUTY SOLICITOR SCHEME (ASYLUM FAST TRACK) STANDBY CLAIMS		IMMIGRATION DUTY SOLICITOR SCHEME (ASYLUM FAST TRACK) STANDBY CLAIMS	
T	IDSS Fast Track Standby Payment	IT	IDSS Fast Track Standby Payment

Family Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
FDIV	Divorce	FAMA	Divorce/Judicial Separation/Nullity
FCPU	Children - Public Law	No longer used	
FCPR	Children - Private Law	FAMD	Private Law Children only
FDOV	Domestic Violence	FAMC	Domestic Abuse
FORB	Other Relationship Breakdown	No longer used	
FOTH	Other	FAMV	Other
		FAMB	Dissolution of Civil Partnership
		FAME	Private Law Children and Financial Provision
		FAMF	Private Law Children and Divorce
		FAMG	Private Law Children and Civil Partnership Dissolution
		FAMH	Private Law Children and Domestic Abuse
		FAMI	Private Law Children, Domestic Abuse and Divorce/Judicial Separation/Nullity
		FAMJ	Private Law Children, Domestic Abuse and Civil Partnership Dissolution
		FAMK	Financial Provision Only
		FAML	Financial Provision and Divorce/Judicial Separation/Nullity
		FAMM	Financial Provision and Civil Partnership Dissolution
		FAMN	Financial Provision and Domestic Abuse
		FAMO	Financial Provision, Domestic Abuse and Divorce/Judicial Separation/Nullity
		FAMP	Financial Provision, Domestic Abuse and Civil Partnership Dissolution
		FAMQ	Financial Provision, Private Law Children and Domestic Abuse
		FAMR	Financial Provision, Private Law Children, Domestic Abuse and Divorce/Judicial Separation/Nullity
		FAMS	Financial Provision, Private Law Children, Domestic Abuse and Civil Partnership Dissolution
		FAMT	Family Wills
		FAMU	Change of Name applications
		FAMW	Public Law Proceedings - Section 31 Care Proceedings
		FAMX	Public Law Proceedings - Other
Part II		Part II	
FPY	Finance and/or property	no longer used	
CHI	Children issues	no longer used	
FPC	Both financial/property and children issues	no longer used	
MED	The advice/assistance is provided in support of mediation	no longer used	
WIL	Family wills		NB = This matches FAMT in Part I of the new codes
OTH	Other	FOTH	Other
		FADV	Client is seeking advice only
		FPET	Client is the petitioner in Divorce/Judicial Separation/Nullity/ Dissolution of Civil Partnership
		FRES	Client is the respondent in Divorce/Judicial Separation/Dissolution of Civil Partnership
		FAPP	Client is applicant where proceedings issued
		FREP	Client is the respondent where proceedings issued
		FCHG	Client is a child with a guardian
		FCHS	Client is a child instructing solicitor directly

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	No longer used	
B	Client referred to another organisation	No longer used	
C	Client advised and taking action themselves or with the help of a third party	No longer used	
D	Client advised and third party action or decision awaited	No longer used	
E	Outcome not known/client ceased to give instructions	FT	Client ceased to give instructions
		FU	File transferred to another solicitor
		FW	Matter proceeding under other CLS Funding where the client is the Applicant
		FX	Matter proceeding under other CLS Funding where the client is the Respondent
		FY	Client referred to another contracted supplier for advice in a different category
		FZ	Client referred to a non-funded service
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	FH	Client received lump sum/property adjustment
G	Client receives new or increased regular payment	FI	Client received periodical payments
H	Sum owed by client to a third party is reduced or is less than claimed	No longer used	
I	Liability of client to make regular payments is reduced or is less than claimed	FJ	Liability to pay other side reduced or avoided
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	No longer used	
N	Third party action prevented	No longer used	
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	No longer used	
Q	Client advised and enabled to plan and/or manage their affairs better	No longer used	
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	FV	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	No longer used	
		FA	Decree Absolute/Dissolution obtained
		FB	Client and partner reconciled
		FC	Advice given – no further action required
		FD	Client referred to mediation
		FE	Settlement with benefit for the client
		FF	Settlement with no benefit for the client
		FG	Client received lump sum/property adjustment AND periodical payments

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration		Stage Reached	
A	First meeting	FA	First meeting
B	Further work	FB	Further Work
C	Putting case for the client	No longer used	
D	Representation at court/tribunal	No longer used	
		FC	Negotiation with Local Authority in care proceedings
		FD	Fee Stage 2
		FE	Fee Stage 3a
		FF	Fee stage 3b
		FG	Fee stage 3c

legal services

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Clinical Negligence Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
CNOG	Obstetrics and gynaecology	No longer used	
CNHP	Hospital other	No longer used	
CNGP	GP	No longer used	
CNDN	Dentistry	No longer used	
CNPN	Professional negligence (clinical negligence only)	No longer used	
CNOT	Other	NOTH	Other
		NMIN	Physical Injury (full recovery in 1 year)
		NMOD	Physical Injury (full recovery in 3 years)
		NPER	Physical Injury (with persistent problems) (e.g. permanent scarring, ongoing pain etc.)
		NPSY	Psychiatric injury
		NBDA	Brain damage to an Adult
		NBDM	Brain damage to a Minor
		NBTH	Perinatal injury (injury sustained during delivery)
		NCAN	Cancer
		NCAT	Catastrophic injury rendering the client dependent upon others for care (spinal injury, brain damage etc.)
		NFAT	Fatal injury
Part II		Part II	
MOD	Moderate injury (full recovery within 3 years)	No longer used	
PERS	Moderate injury with persistent problems	No longer used	
PERM	Severe injury with permanent disability	No longer used	
FATL	Fatal		NB - This matches code NFAT in Part I of the new codes
OTH	Other	NOTH	Other
		NNHN	Hospital – NHS
		NNHP	Hospital – Private
		NNGN	General Practitioner – NHS
		NNGP	General Practitioner – Private
		NNCL	Clinician – Private (i.e. private doctor, surgeon, psychiatrist etc.)
		NNDN	Dentist – NHS
		NNDP	Dentist – Private

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	NV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	NW	Client referred to another organisation (e.g. has BTE insurance)
C	Client advised and taking action themselves or with the help of a third party	NX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	NY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	NZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	NA	Client receives damages
G	Client receives new or increased regular payment	NB	Client receives periodical payments
H	Sum owed by client to a third party is reduced or is less than claimed	No longer used	
I	Liability of client to make regular payments is reduced or is less than claimed	No longer used	
		NC	Client receives periodical payments and damages
Matter concluded: Non-financial benefit for client		Matter concluded	
M	Third party action benefits client	No longer used	
N	Third party action prevented	No longer used	
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	ND	Apology obtained
		NE	Opponent/other party action benefited person other than client (e.g. a change in policy or procedure)
Q	Client advised and enabled to plan and/or manage their affairs better	NF	Client advised and able to plan and/or manage their affairs better
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	NU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	NG	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration: Stage Reached			
A	First meeting	NA	First meeting
B	Further work	NB	Further work (Unfavourable expert evidence on liability)
C	Putting case for the client	NC	Putting the case (Protocol period and all steps up to but not including trial)
D	Representation at court/tribunal	ND	Court/Tribunal (Trial)

legal services

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Mental Health Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
MHRT	Discharge by MHRT/Home Secretary	No longer used	
MHHM	Discharge by hospital manager	No longer used	
MHAD	Problem during admission	No longer used	
MHST	Problem with section type/treatment during admission	No longer used	
MHAF	Problem with treatment/care on release/aftercare	No longer used	
MHIM	Issues arising from mental impairment	No longer used	
MHOT	Other	MHOR	Other
		MHDC	Patient is seeking discharge
		MHTM	Problem with treatment/medication
		MHMC	Mental capacity issue (non-"Bournewood")
		MHAS	Seeking treatment following admission
		MHNS	Seeking treatment – not yet admitted
		MHBW	"Bournewood" case (Mental Capacity Act 2005)
		MHDR	Displacement of nearest relative
		MHHA	Other problem during hospital admission
		MHCM	Other problem in the community
Part II		Part II	
PAT	Client is patient (sectioned or not)	No longer used	
SCR	Client is sectioned following criminal proceedings	MSCR	Under Part III MHA in hospital
REL	Client is relative of patient	MREL	A (relative or) nearest relative of a patient
OTH	Other	MOTH	Other
		MOUT	Outpatient living in the community (not under section)
		MCOM	Under Supervised Community Treatment order
		MSUP	Subject to aftercare under supervision
		MCON	Conditionally discharged patient
		MGUA	Subject to s7 guardianship
		MINF	An informal/voluntary patient in hospital
		MPAT	Under Part II MHA in hospital

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	MV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	MW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	MX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	MY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	MZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	No longer used	
G	Client receives new or increased regular payment	No longer used	
H	Sum owed by client to a third party is reduced or is less than claimed	No longer used	
I	Liability of client to make regular payments is reduced or is less than claimed	No longer used	
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	No longer used	
N	Third party action prevented	No longer used	
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	No longer used	
Q	Client advised and enabled to plan and/or manage their affairs better	MJ	Client advised and able to plan and/or manage their affairs better
		MA	Immediate/absolute discharge
		MB	Delayed/conditional/deferred or varied conditional discharge
		MC	Aftercare under supervision ceases or guardianship ceases
		MD	Discharged to prison or referred to Parole Board for release
		ME	Statutory recommendation for leave
		MF	Statutory recommendation for transfer to another hospital
		MG	Statutory recommendation for guardianship/aftercare under supervision
		MH	Extra-statutory recommendation
		MI	Reclassification of form(s) of mental disorder
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	MU	Matter stopped on adviser's recommendation
S	Matter concluded otherwise	MK	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	No longer used	
B	Further work	No longer used	
C	Putting case for the client	No longer used	
D	Representation at court/tribunal	No longer used	
		MA	Advice only
		MB	Casework without representation at <i>either</i> Hospital Managers' hearing or MHRT
		MC	Representation at Hospital Managers' hearing
		MD	Representation at MHRT



Miscellaneous Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
MARB	Arbitration	XARB	Arbitration
MCPT	Contentious probate	XCPT	Contentious probate
MEUC	European court	XEUC	European court
MLAN	Land and environment law	XLAN	Land and environment law
MHAR	Harassment (non-other franchise category)	XHAR	Harassment (non-other franchise category)
MNUI	Nuisance/trespass (non-housing)	XNUI	Nuisance/trespass (non-housing)
MWIL	Non family wills	XWIL	Non family wills
MCON	Change of name	XCON	Change of name
MOTH	Other	XOTH	Other
Part II		Part II	
PUB	Problem relates to public body	XPUB	Problem relates to public body
PRI	Problem relates to private individual	XPRI	Problem relates to private individual
OTH	Other	XOTH	Other

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	XV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	XW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	XX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	XY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	XZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	XA	Client receives lump sum or property
G	Client receives new or increased regular payment	XB	Client receives new or increased regular payment
H	Sum owed by client to a third party is reduced or is less than claimed	XC	Sum owed by client to a third party is reduced or is less than claimed
I	Liability of client to make regular payments is reduced or is less than claimed	XD	Liability of client to make regular payments is reduced or is less than claimed
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	XE	Third party action benefits client
N	Third party action prevented	XF	Third party action prevented
O	Third party action delayed	XG	Third party action delayed
P	Client secures explanation or apology only	XH	Client secures explanation or apology only
Q	Client advised and enabled to plan and/or manage their affairs better	XI	Client advised and enabled to plan and/or manage their affairs better
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	XU	Matter stopped on adviser's recommendation
S	Matter concluded otherwise	XJ	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	XA	First Meeting
B	Further work	XB	Further work
C	Putting case for the client	XC	Putting case for the client
D	Representation at court/tribunal	XD	Court/Tribunal

legal services

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Public Law Codes Translation

Matter Type

Matter Types

Old Code	Old Description	New Code	New Description
Part I		Part I	
CLIF	Life (Article 2)	No longer used	
CLDG	Inhumane/degrading treatment (Article 3)	No longer used	
CLIB	Liberty/security of person (Article 5)	No longer used	
CLTJ	Access to justice (Article 6)	No longer used	
CLFL	Private and family life (Article 8)	No longer used	
CLRL	Freedom of religion (Article 9)	No longer used	
CLEX	Freedom of expression or assembly (Article 10 or 11)	No longer used	
CLPD	Prohibition of discrimination (Article 14)	No longer used	
CLAL	Administrative law	No longer used	
CLOT	Other	BOTH	Other
		BPBA	Ultra vires act/failure to act by Public Body
		BEOD	Unlawful exercise of discretion
		BPRO	Claim based on procedural unfairness
		BDIS	Discrimination
		BHRA	HRA claim
		BMAL	Maladministration
		BRDP	Application of regulatory or disciplinary procedure
Part II		Part II	
PAU	Problem with public authority /body	No longer used	
COM	Problem with private company /organisation	BPRI	Private Company/organisation providing other public services
OTH	Other	BOTH	Other
		BCGD	Central Government Department/Agency
		BLOC	Local Authority
		BHSP	Health service provider
		BESP	Education service provider
		BPUB	Public Utility

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	BV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	BW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	BX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	BY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	BZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	BA	Client receives damages or property
G	Client receives new or increased regular payment	BB	Client receives new or increased periodical payments
H	Sum owed by client to a third party is reduced or is less than claimed	BD	Sum owed by client to a third party is reduced or is less than claimed
I	Liability of client to make regular payments is reduced or is less than claimed	BE	Liability of client to make regular payments is reduced or is less than claimed
		BC	Client receives damages or property and new or increased periodical payments
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	No longer used	
N	Third party action prevented	BI	Opponent/other party action prevented
O	Third party action delayed	BJ	Opponent/other party action delayed
P	Client secures explanation or apology only	BK	Client secures apology or explanation
Q	Client advised and enabled to plan and/or manage their affairs better	BL	Client advised and able to plan and/or manage their affairs better.
		BF	Client secures re-determination
		BG	Client secures new, resumed or improved services
		BH	Client secures other substantive non-financial benefit
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	BU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	BM	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration: Stage Reached			
A	First meeting	BA	First meeting
B	Further work	BB	Further work
C	Putting case for the client	BC	Putting the case for client
D	Representation at court/tribunal	BD	Representation at court/tribunal

legal services

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Personal Injury Codes Translation

Matter type

Matter Types

Old Code	Old Description	New Code	New Description
Part I		Part I	
PIRT	Road Traffic	No longer used	
PIDI	Industrial Disease	No longer used	
PIAW	Accident at work	No longer used	
PITC	Tripping case	No longer used	
PIPL	Product Liability	No longer used	
PIAS	Assault	No longer used	
PICC	CICA claim		NB = This matches PCIC in Part II of the new codes
PIOT	Other	POTH	Other
		PMIN	Physical injury (full recovery in 1 year)
		PMOD	Physical injury (full recovery in 3 years)
		PPER	Physical injury (with persistent problems) (e.g. permanent scarring, ongoing pain etc.)
		PPSY	Psychiatric injury
		PBDA	Brain damage to an adult
		PBDM	Brain damage to a minor
		PCAT	Catastrophic injury rendering the client dependent upon others for care (spinal injury, brain damage etc.)
		PFAT	Fatal injury
Part II		Part II	
MIN	Minor injury (full recovery within 1 year)	No longer used	
MOD	Moderate injury (full recovery within 3 years)	No longer used	
PERS	Moderate injury with persistent problems	No longer used	
PERM	Severe injury with permanent disability	No longer used	
FATL	Fatal	No longer used	NB = This matches PFAT in Part I of the new codes
OTH	Other	No longer used	
		PSEC	Serious wrongdoing, etc., by Public Authority
		PCIC	CICA Claim
		PSAS	Sexual assault
		PCVL	Abuse of a child or vulnerable adult

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	PV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	PW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	PX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	PY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	PZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	PA	Client receives damages
G	Client receives new or increased regular payment	PB	Client receives periodical payments
		PC	Client receives periodical payments and damages
H	Sum owed by client to a third party is reduced or is less than claimed	No longer used	
I	Liability of client to make regular payments is reduced or is less than claimed	No longer used	
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	No longer used	
N	Third party action prevented	No longer used	
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	PD	Apology obtained
Q	Client advised and enabled to plan and/or manage their affairs better	PE	Client advised and able to plan and/or manage their affairs better
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	PU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	PF	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	PA	First meeting - can include substantive telephone calls
B	Further work	PB	Further work - includes subsequent meeting or advising client further or considering further information and advising. Matters concluded after communication with witnesses, counsel or experts should be reported as B
C	Putting case for the client	PC	Putting case for the client - would entail communication client's case with the 3rd party. Matters prepared for tribunal or court but where the solicitor does not represent the client should be reported as C
D	Representation at court/tribunal	PD	Representation at court/tribunal

legal services

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Welfare Benefits Codes Translation

Matter Type

Matter Type

Old Code	Old Description	New Code	New Description
Part I		Part I	
WBCK	Advice on Entitlement (<i>including better off calculations</i>)	No longer used	
WBCH	Benefit Challenge	No longer used	
WBDS	Main issue relates to Disability Benefit	No longer used	
WBOT	Welfare Benefits Other	No longer used	
		WDLA	Disability Living Allowance/Attendance Allowance
		WICB	Incapacity Benefit
		WSFP	Social Fund payments
		WHBT	Housing Benefit
		WIST	Income Support
		WJSA	Jobseekers Allowance
		WIIB	Industrial Injuries Benefits
		WBBT	Bereavement Benefits
		WTAX	Tax Credits – including Pension Credit
		WMUL	Multiple Benefits*
		WOTH	Other benefits
Part II		Part II	
REV	Advice relating to review of benefits (including miscalculation of benefit)	WREV	Revision/supersession
APL	Appeal application (or further review other than Social Security Commissioners)	WAPL	Appeal - Other
SSC	Appeal to Social Security Commissioners	WSSC	Appeal to Social Security Commissioners
OVE	Advice on overpayment of benefit	WOVE	Overpayment of benefits
BACK	Advice on backdating of benefit	WBAC	Backdating of benefits
RWR	Refusal, withdrawal and/or reduction of benefit	WREA	Reassessment of benefits
WOTH	Other	WOTH	Other
		WLGO	Complaint to Local Government/ Parliamentary Ombudsman

First SPAN Endpoint Field

Outcome for the client

Old Code	Old Description	New Code	New Description
Matter not concluded		Matter not concluded	
A	Matter proceeded under other CLS Funding	WV	Matter proceeded under other CLS Funding
B	Client referred to another organisation	WW	Client referred to another organisation
C	Client advised and taking action themselves or with the help of a third party	WX	Client advised and taking action themselves or with the help of a third party
D	Client advised and third party action or decision awaited	WY	Client advised and third party action or decision awaited
E	Outcome not known/client ceased to give instructions	WZ	Outcome not known/client ceased to give instructions
Matter concluded: Financial benefit for client		Matter concluded	
F	Client receives lump sum or property	WA	Client receives/retains lump sum
G	Client receives new or increased regular payment	WB	Client receives continuing, increased or new periodical payments
H	Sum owed by client to a third party is reduced or is less than claimed	WD	Sum owed by client to a third party is reduced or is less than that originally claimed
I	Liability of client to make regular payments is reduced or is less than claimed	WE	Liability of client to make regular payments is reduced or is less than claimed
		WC	Client receives/retains both a lump sum and periodical payments
Matter concluded: Non-financial benefit for client		Matter concluded	
J	Improved arrangements for client's children (Family)	No longer used	
K	Client housed, re-housed or retains home (Housing)	No longer used	
L	Client's credit references improved (Debt)	No longer used	
M	Third party action benefits client	No longer used	
N	Third party action prevented	No longer used	
O	Third party action delayed	No longer used	
P	Client secures explanation or apology only	No longer used	
Q	Client advised and enabled to plan and/or manage their affairs better	WF	Client advised and able to plan and/or manage their affairs better
Matter concluded: None of the above apply		Matter concluded	
R	Matter stopped on adviser's recommendation	WU	Matter stopped on advisor's recommendation
S	Matter concluded otherwise	WG	Matter concluded otherwise

Third SPAN Endpoint Field

Stage Reached

Old Code	Old Description	New Code	New Description
End of matter – Non-Immigration			
A	First meeting	WA	Initial instructions/attendance
B	Further work	WB	Further work
C	Putting case for the client	WC	Putting case for the client
D	Representation at court/tribunal	WD	Representation at Court/Tribunal/Social Security/Commissioner's Appeal Hearing