

## Procurement Plan for Birmingham

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### Procurement Summary

#### 1. Family Services

We intend to invite bids for **5,320** new matter starts (NMS) for the provision of face-to-face Family advice within the procurement area (PA) of Birmingham.

Clients currently have a good level of access to the full range of Family services within the area and we anticipate that this will continue to be the case. To maintain good client access to services we will invite tenders under **Service Specification A**.

- Providers will be required to deliver the full breadth of Family cases across both public **and** private family law.
- Providers will be required to undertake a **minimum of 100** Legal Help cases per year **and** at least **5** certificated cases in public law children work.
- Providers will be required to have a permanent presence in the procurement area.

Providers who wish to undertake only work for children will be able to tender for a specialist children contract, with no requirement to undertake the full range of family services.

#### 2. Family & Housing (Combined Services)

We will set aside a small proportion of the available NMS in Housing for providers wishing to deliver a combined Family & Housing service.

There has previously been demand for this service combination within the procurement area and we intend to invite bids for **350** NMS in Housing for providers wishing to deliver a combined Housing and Family service.

Providers wishing to provide Housing as part of this service combination will be required to tender for and undertake a minimum of **50** NMS in Housing per schedule year.

#### 3. Social Welfare Law Services

We intend to invite bids for **8,830** NMS across the Social Welfare Law (SWL) categories of Housing, Debt and Welfare Benefits advice, **340** NMS in Community Care and **100** NMS in Employment.

Clients in this area currently have a good level of access across the SWL categories and we anticipate that this will continue to be the case. We wish to maintain the level of services available for clients and will therefore invite tenders under **Service Specification A**.

Housing, Welfare Benefits and Debt will be tendered together as a bundle of services and providers will be required to both tender for and provide services in all three categories.

- Providers may bid to deliver Housing, Debt and Welfare Benefits either as a single legal entity or as part of a consortium.
- Providers delivering Housing, Debt and Welfare Benefits will need to have a permanent presence in the PA.
- Providers delivering Housing, Debt and Welfare Benefits are required to undertake a **minimum of 100 NMS** in each category per schedule year.
- Providers delivering Community Care will be required to undertake a **minimum of 20 NMS** per schedule year.
- Providers delivering Employment will be required to undertake a **minimum of 30 NMS** per schedule year.
- As SWL tenders are invited under **Service Specification A**, we will require providers to employ an authorised litigator in order to conduct Housing and/or Community Care.

For Debt, Housing and Welfare Benefits, we will divide the available NMS for the PA between the three categories as follows:

PA	Debt	Housing	Welfare Benefits
Birmingham	2,120	3,070	3,640

#### 4. Access

There are no access issues within the PA of Birmingham as it is an urban area with good transport links across the PA. The PA is also bordered by Walsall, Sandwell, Staffordshire, Dudley, Warwickshire and Worcestershire and there is likely to be some client travel across these boundaries. Because of this, no criteria will be used to select providers on the basis of their location within the area and providers will only be required to have a permanent presence within the procurement area.

#### 5. Budget

Current spend in this area is lower than that which we would expect to spend in Family Legal Help according to the Indicative Spend Budget Model. Therefore, the total number of NMS available in this area will be increased to

enable an increase in access to services which moves closer to that suggested by the Model

Current spend in this area is higher than that which we would expect to spend in SWL services according to the Indicative Spend Budget Model. It is therefore unlikely that we would wish to actively increase the provision of SWL services and matter starts will be carefully managed with the aim of remaining within the level of current spend.

## 6. Current Supply

Category	No. of Providers	NMS opened (Sept 08/Aug 09)	Certificates issued (Sept 08/ Aug09)
Family (public)	34	4835	2096
Family (private)	39		1816
Debt	7	2355	6
Housing	7	3802	729
Welfare Benefits	13	4041	6
Employment	0	11	0
Community Care	3	379	62

	Total Providers	Current SWL Services						Current Family Services	
		Providers delivering 5 core SWL cats	Providers delivering 4 core SWL cats	Providers delivering 3 core SWL cats	Providers delivering 2 core SWL cats	Providers delivering 1 core SWL cat	Providers delivering Housing & Family	Providers delivering 5+Public law certs	Providers delivering family private only
<b>Solicitor</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>6</b>	<b>1</b>	<b>26</b>	<b>5</b>
<b>NFP</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>