

CLA CONTRACT FOR SIGNATURE

This Contract is made on the _____ day of _____ [date]

Between:

- (1) Legal Services Commission whose head office is situated at 4 Abbey Orchard Street, London SW1P 2BS (the "**LSC**"); and
- (2) [*PROVIDER NAME*] whose principal office is situated at [*ADDRESS*] (the "**Provider**").

BACKGROUND

- (A) The LSC wishes to appoint the Provider to provide Contract Work in the Categories of Law referred to in Clause 3 and the Provider is willing to provide the same and to accept such appointment on the terms and conditions of the Contract.
- (B) The Contract comprises of the Contract Documents as set out in Clause 9 of this CLA Contract for Signature.

1. Definitions

Words and expressions defined in the Standard Terms shall have the same meaning when used in this CLA Contract for Signature.

2. Term of the Contract

- 2.1 The Contract Start Date shall be [*insert date*] and the Contract Period shall be the period of 3 years commencing on the Contract Start Date.
- 2.2 The Contract shall commence on the Contract Start Date and will, subject to extension in accordance with Clause 2.3 of this CLA Contract for Signature and/or early termination in accordance with the terms of the Contract (including Clause 10 of this CLA Contract for Signature), expire at the end of the Contract Period.
- 2.3 We may extend the Contract Period on any number of occasions and for any period provided that:
 - 2.3.1 the minimum period of any such extension is 3 months; and
 - 2.3.2 the aggregate duration of all extensions to the Contract Period pursuant to this Clause 2.3 may not exceed two years.
- 2.4 To extend the Contract Period pursuant to Clause 2.3, we must give you at least three months' (in the case of the first extension) or one months' (in the case of

any subsequent extensions) notice before the expiry of the current Contract Period.

3. Categories of Law

You will only provide Contract Work in the following Categories of Law:

[DN: delete as appropriate on contract award]

- 3.1 [Debt];
- 3.2 [Housing];
- 3.3 [Welfare Benefits]; and
- 3.4 [Employment].

4. Offices

The Offices from which you are permitted to undertake Contract Work are as follows:

- 4.1 [list Offices].

5. Sub-contracting

For the purpose of Clause 2.6 of the Standard Terms, we consent to you sub-contracting your obligations under the Contract in the manner set out in the table below:

Name of sub-contractor	Extent of sub-contracting

6. Conditions

- 6.1 For the purpose of Clause 26.7(h) of the Standard Terms, we have granted this Contract on the following conditions:

Condition	To be completed by
<i>[list or state "None"]</i>	

We may terminate this Contract pursuant to Clause 26.7 of the Standard Terms if you fail to meet any of such conditions.

7. Predecessor Bodies

For the purposes of Clause 1.30 of the Standard Terms, the following are Predecessor Bodies, being organisations related to you which previously held a contract with the LSC in respect of Contract Work:

7.1 [list if any, otherwise state "None"].

8. Contact Details

For the purpose of Clause 20.4 of the Standard Terms, your designated fax number, e-mail address, DX number and postal address are as set out in the table below:

Fax number:	
E-mail address:	
DX number:	
Postal address:	

9. Contract Documents and precedence

The Contract Documents, being the documents which form part of this Contract, are listed below. Unless one provision is stated expressly to override, or to be subject to, another then, in the event of any conflict between any of the Contract Documents, the conflict will be resolved according to the order in which the Contract Documents are listed.

- 9.1 the CLA Contract for Signature;
- 9.2 the Standard Terms;
- 9.3 the Annexures to the Standard Terms; and
- 9.4 the Bid Documents.

10. Provisional Providers

If you are a Provisional Provider, this Contract will, subject to earlier termination in accordance with its terms, end on the earliest of (a) the expiry date pursuant to Clause 2.2 of this CLA Contract for Signature; (b) the first anniversary of the Contract Start Date if, having been given the opportunity to do so, you have not, by then, passed an Initial Audit; or (c) such date as we may specify, if you have failed an Initial Audit.

11. **Call Plan**

For the purpose of the Specification, your Call Plan is as follows:

Call Plan

Signed by Date

Authorised signatory for and on behalf of the Legal Services Commission

Signed by Date

Authorised signatory for and on behalf of [*PROVIDER*]

Type of organisation¹:

Status of signatory²:

This Contract must be signed for you by a person who can bind you to it. If you are a partnership, a partner must sign. If you are a sole practitioner solicitor, the sole practitioner (principal) must sign. If you are a company, a director must sign. If you are a limited liability partnership, a designated member must sign. If you are an unincorporated charity, two trustees must sign. This Contract is valid only if it is signed by us by a Director or another person with the specific written authority of our Chief Executive.

¹ e.g. partnership, incorporated practice, limited liability partnership, public limited company, private limited company, company limited by guarantee, unincorporated charity. Where appropriate state registration number,

² e.g. partner, designated member, director, trustees.