

3.11 Timeline

Stage	Activity	Dates
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Stage 4	<p>Tenders assessed against Essential Criteria.</p> <p>Where Essential Criteria not met, tenders will go no further and unsuccessful applicants will be notified in writing – i.e. the tender will not be considered against the Selection Criteria or Price/ Value for Money.</p> <p>Tenders assessed against Selection Criteria for applicants meeting Essential Criteria.</p> <p>Sealed envelopes containing the Price Bid Forms are opened for the short-listed applicants.</p> <p>Tenders assessed against Price/ Value for Money.</p>	From w/c 24 November 2008
Stage 5	<p>Possible interviews or site visits.</p> <p><u>Applicants may wish to keep these dates free.</u></p>	w/c 5 Jan 2009 or w/c 12 Jan 2009
Stage 6	Selection of Providers and allocation of hours.	w/c 12 Jan 2009 or w/c 19 Jan 2009
Stage 7	<p>Offers of CLA Contracts/hours sent out to successful applicants “subject to contract”.¹</p> <p>CLA Contracts drawn up for signature.</p> <p>Unsuccessful applicants notified.</p>	From 23 Jan 2009
Stage 8	Successful applicants to provide details of anything we require prior to the CLA Contract start date (e.g. telephone numbers, key contact details)	From end Jan 2009
Stage 9	CLA Contract start date.	1 April 2009 (or earlier if agreed)

1

The contract is currently in draft form and is provided at this stage to give applicants an indication of what it will look like when complete. The contract is not subject to negotiation, although you will see that certain sections can only be finalised once the successful applicants have been selected, e.g. hourly rates, certain annexes. Any questions and answers posted on our website during the Tender Process will not form part of the contract.