

Procurement Plan for City of Leicester

Procurement Summary

1. Family Services

We intend to invite bids for approximately **2,740** new matter starts (NMS) for the provision of face-to-face Family advice within the Procurement Area (PA) of Leicester City.

We currently have a good level of service in the Family category and we anticipate that this will continue to be the case. Due to the very urban nature of this Procurement Area there are few geographical access issues for clients. To maintain a good level of service provision for clients we will invite providers to bid under **Service Specification A**.

- Providers will be required to tender for and deliver the full range of private **and** public family law.
- Providers will need to have a permanent presence in the PA.
- Providers will be required to tender for and undertake a minimum of **100** Legal Help cases per year and for public law children cases to undertake at least **5** certificated cases per year.

Providers who wish to undertake only work for children will be able to tender for a specialist children contract with no requirement to undertake the full range of family services.

2. Social Welfare Law Services

We do not intend to tender for Social Welfare Law (SWL) or combined Housing & Family services in the City of Leicester at this time. All contracted SWL Services in the city and a small proportion of the PA's family advice are provided through Leicester Community Legal Advice Centre (CLAC).

3. Access

There are few potential access issues within Leicester City as this is a mostly urban area, with good public transport links across the whole of the PA. Therefore no criteria will be used to select providers on the basis of their location within the area and providers will only be required to have a permanent presence within the PA.

4. Budget

Current spend in this area is higher than that which we would expect to spend in Family services according to the Indicative Spend Budget Model. It is therefore unlikely that we would wish to actively increase the provision of Family services and matter starts will be carefully managed with the aim of remaining within the level of current spend.

5. Current Supply: September 08 – August 09

Category	No. of Providers	NMS opened	Certificates issued
Family (public)	12	3,229	693
Family (private)	18		921

	Current Family Service		
	Providers delivering Housing & Family	Providers delivering 5+Public law certs	Providers delivering family private only
Total Solicitor Providers	1	9	6
Total NFP Providers	0	0	0