

Procurement Plan for Portsmouth & Isle of Wight

Procurement Summary

We will tender for services separately for Portsmouth & Isle of Wight.

Portsmouth

1. Family Services – Portsmouth

We intend to invite bids for approximately **1,390** new matter starts (NMS) for the provision of face to face Family Advice within Portsmouth. There are high levels of demand for services in both public and private law and the market is well developed in most of the area. We will therefore invite tenders under Service Specification A.

- Providers will be required to deliver the full range of private family work **and** public law children work.
- Providers will need to have a permanent presence in Portsmouth.
- Providers will be required to tender for and undertake a minimum of **75** Legal Help cases per year and **5** public law certificated cases per year.

Providers who wish to undertake only work for children will be able to tender for a specialist children contract, with no requirement to undertake the full range of family services.

2. SWL Services – Portsmouth

The Portsmouth CLAC provides advice in the categories of Debt, Housing, Welfare Benefits, Employment, Community Care and Family. The current CLAC contract is due to expire 31 March 2011. Therefore we do not intend to tender for SWL services in Portsmouth.

3. Access - Portsmouth

There are no potential access issues in Portsmouth as it is a relatively small geographical area with good public transport links. Therefore no criteria will be used to select providers on the basis of their location within the area and providers will only be required to have a permanent presence in Portsmouth.

4. Budget - Portsmouth

Current spend in this area is higher than that which we would expect to spend in Family services according to the Indicative Spend Budget Model. It is therefore unlikely that we would wish to actively increase the provision of Family services and matter starts will be carefully managed with the aim of remaining within the level of current spend.

The current spend on SWL in Portsmouth is broadly in line with our expected spend in SWL according to the Indicative Spend Budget. The existing level of SWL new matter starts will be maintained through the existing CLAC contract. We do not intend to tender for additional SWL services (outside the CLAC) in Portsmouth.

5. Current Supply – Portsmouth September 08 – August 09

Category	No. of Providers (offices)	NMS opened	Certificates issued
Family (public)	12	1,654	752
Family (private)	12		573

		Current Family Services: number of providers delivering public/private	
Total providers		5+Public law certificates	Family private only
Solicitor	13	8	0
NfP	1	0	0

Isle of Wight

1. Family Services – Isle of Wight

We intend to invite bids for approximately **900** NMS for the provision of face-to-face Family Advice on the Isle of Wight. The market for legal services on the island is changing and is currently not well developed. We wish to develop new services in both Public and Private family law, but for obvious geographical reasons, it is difficult to attract new provision to the Isle of Wight. We will therefore invite tenders under Service Specification B and set the minimum NMS requirement at **50**.

- Providers will be able to bid for either the full range of private Family work and/or public law children work.
- Providers will need to have a permanent presence on the Isle of Wight.
- Where providers wish to undertake private family work they will be required to tender for and undertake a minimum of **50** Legal Help cases per year.
- Those wishing to undertake public law children cases must commit to undertake at least **5** public law certificated cases per year.

2. Family and housing (combined service)

We will set aside a small proportion of the available NMS in housing for providers wishing to deliver a combined housing and family service. There has previously been little demand for this service combination within the Isle of Wight and we therefore intend to make **100** NMS available.

Providers wishing to provide Housing as part of this service combination will be required to tender for and undertake a minimum of **50** Housing NMS per year.

3. SWL Services – Isle of Wight

We intend to invite tenders for **900** new matter starts (NMS) across the core Social Welfare Law (SWL) categories of Housing, Debt and Welfare Benefit advice, **100** in Community Care and **100** in Employment.

There is a considerable volume of clients and the island is relatively small. The provider market is fairly well developed so we are able to invite these tenders under Service Specification A and require a minimum of 100 NMS in each category for Debt, Housing and Welfare Benefits.

Housing, Welfare Benefits and Debt will be advertised together and providers will be required to both tender for and provide services in all three categories.

- However, providers may deliver these services either as a single legal entity or as part of a consortium.
- Housing, Debt and Welfare Benefits providers will be required to have a permanent presence in the PA

- Providers bidding to deliver housing, welfare benefits and debt will be required to undertake a minimum of 100 NMS in each of these categories per schedule year.
- Providers bidding to deliver community care will be required to undertake a minimum of 20 NMS per year.
- Providers bidding to deliver employment will be required to undertake a minimum of 30 NMS per year.
- We will invite tenders for SWL under Service Specification A which means that providers will be required to employ an authorised litigator in order to conduct housing and or community care services.

For Debt, Housing and Welfare Benefits, we will divide the available NMS for the PA between the three categories as follows:

PA	Debt	Housing	Welfare Benefits
Isle of Wight	350	350	200

4. Access – Isle of Wight

The Island is cut off from the mainland by approximately 5 miles of waterway. On the Island itself the largest population concentrations are Newport, Ryde, Shanklin and Cowes. The area is geographically small and good public transport links are available across the whole of the Island. Therefore no criteria will be used to select providers on the basis of their location within the area and providers will only be required to have a Permanent Presence on the Island

5. Budget – Isle of Wight

Current spend in this area is higher than that which we would expect to spend in Family services according to the Indicative Spend Budget Model. It is therefore unlikely that we would wish to actively increase the provision of Family services and matter starts will be carefully managed with the aim of remaining within the level of current spend.

Current spend in this area is higher than that which we would expect to spend in SWL services according to the Indicative Spend Budget Model. It is therefore unlikely that we would wish to actively increase the provision of SWL services and matter starts will be carefully managed with the aim of remaining within the level of current spend.

6. Current Supply – Isle of Wight September 08 – August 09

Category	No. of Providers	NMS opened	Certificates issued
Family (public)	9	995	173
Family (private)	9		223
Debt	2	373	0
Housing	1	386	4
WB	1	176	0
Employment	0	37	0
Community Care	0	0	0

	Total providers	Current SWL Services: number of providers delivering combinations of categories					Current Family Services: number of providers delivering public/private		
		5 core SWL cats	4 core SWL cats	3 core SWL cats	2 core SWL cats	1 core SWL cat	Housing & Family	5+Public law certs	Family private only
Solicitor	9	0	0	0	0	0	0	6	0
NFP	2	0	0	1	0	1	0	0	0