

Questions and Answers CLS Grants Tender

- 1. What size of area are you treating as regional? Does this have to match to specific LSC regions? If so, what are these in the northwest of England?**

Would London E15 constitute an area for the purposes of this tender?

To be considered regional a project must deliver across more than one procurement area or serve clients from more than one procurement area. A list of the LSC procurement areas is attached.

In cases where bids like this were made it would be essential that the applicant explained in detail how the proposed project was part of a national project or precisely how it could be rolled out in the future (including potential funding etc).

- 2. We are in the process of setting up a new practice in April 2008 and are not yet registered to be recognised by the Law Society, nor do we currently hold a SQM in the area(s) of Immigration/Family Law. Will this jeopardise us applying for such a Grant?**

No, the CLS Grant criteria do not require applicants to hold the SQM nor do they require bidders to be recognised by the Law Society.

- 3. On the application form it requests that all applications must be accompanied by:**
- **Where available, copies of audited accounts for the last two years;**
 - **Where appropriate, a funding matrix;**
 - **A bank or credit reference; and**
 - **A detailed financial plan showing how the grant monies will be utilised over the lifetime of the grant.**

Except for the last request, a new firm would not be in a position to provide such information. Will this pose a problem when applying for a Grant?

In asking for this information the LSC is looking for confirmation that the applicant is financially stable and that any potentially successful applicant will remain in a financial position to use any grant awarded. In the case of a new organisation we would suggest that the following information would assist in this:

- Copy of business plan that explains the financial backing/make-up of the organisation
- Proposed budget for organisation's first three years in business

4. When will successful applicants be notified?

As explained on page 6 of the IFA bids will be considered in early March and applicants will be notified of decisions in mid-March.

5. Criteria 7 states that the proposed project/activity must have "specific and measurable outcomes". Can you indicate whether the examples below satisfy this definition (assuming for this purpose that the activities otherwise satisfy grant criteria):

We will run a minimum of x training courses per year, training a minimum of y participants.

Yes

We will produce a minimum of x information bulletins per year for not-for-profit agencies.

Yes

We will establish a web based resource service for not-for profit-agencies by the end of March 2009.

The bid would need to state the specific purpose of the website so that we could judge whether it was meeting that purpose.

We will meet regularly with the Commission (in accordance with its timescales) to represent the views of the not-for-profit sector in relation to the development of integrated social welfare law services.

There would need to be an indication of how

If any of the above examples do not in your view constitute "specific and measurable outcomes", can you provide examples of activities that do satisfy this definition?

6. Can you explain what a "funding matrix" is?

A funding matrix outlines the financial plan of the bidding organisation for the lifetime of the grant.

7. As a director of my company I am looking into appropriate projects for the tender. I was wondering whether the grant could be used to assist in funding the expansion of the company and thus allowing us to access many more individuals for the provision of advice and having national impact.

Under CLS Grants the LSC wants to fund specific projects rather than fund capacity building of individual organisations. Any bid will need to illustrate how it meets all the criteria outlined in the IFA.

- 8. Would the LSC consider an application for a grant for housing/administering secure online communities based around legal subjects, for information management, document sharing and discussion to support not-for-profits and other LSC providers? If so, are there any considerations in particular that we should bear in mind when making the application?**

The LSC will assess all applications against the bid criteria. It will be up to those bidding to indicate how their proposal meets each criterion.

<i>PA Code</i>	Procurement Area	<i>Areas Covered</i>
1	Staffordshire	Staffordshire Moorlands, South Staffordshire, Lichfield, Newcastle-under-Lyme, Stafford, East Staffordshire, Cannock Chase, Tamworth
2	Shropshire	North Shropshire, Bridgnorth, Oswestry, South Shropshire, Shrewsbury and Atcham, Telford and Wrekin
3	Birmingham	Birmingham
4	City of Wolverhampton	City of Wolverhampton
5	Herefordshire & Worcestershire	Malvern Hills, Wyre Forest, Wychavon, Bromsgrove, Worcester, Redditch, County of Herefordshire
6	Dudley	Dudley
7	Sandwell	Sandwell
8	Solihull	Solihull
9	Walsall	Walsall
10	Warwickshire	North Warwickshire, Rugby, Warwick, Stratford-on-Avon, Nuneaton and Bedworth
11	City of Stoke-on-Trent	City of Stoke-on-Trent
12	Coventry	Coventry
13	City of Bristol, South Gloucestershire and North Somerset	City of Bristol, South Gloucestershire, North Somerset
14	Cornwall	Restormel, Carrick, Caradon, Penwith, Kerrier, North Cornwall, Isles of Scilly
15	Dorset	Purbeck, Christchurch, West Dorset, East Dorset, North Dorset, Weymouth and Portland
16	Bournemouth & Poole	Bournemouth, Poole
17	Somerset	West Somerset, Mendip, Taunton Deane, South Somerset, Sedgemoor, Bath and North East Somerset
18	City of Plymouth	City of Plymouth
19	Devon	North Devon, East Devon, Teignbridge, West Devon, Mid Devon, Exeter, Torbay, South Hams, Torridge
20	Gloucestershire	Forest of Dean, Cotswold, Stroud, Tewkesbury, Gloucester, Cheltenham
21	Wiltshire	North Wiltshire, Salisbury, West Wiltshire, Kennet, Swindon
22	Bedfordshire	South Bedfordshire, Bedford, Mid Bedfordshire, Luton
23	North Hertfordshire	East Hertfordshire, Welwyn Hatfield, North Hertfordshire, Stevenage
24	Cambridgeshire	Fenland, South Cambridgeshire, East Cambridgeshire, Huntingdonshire, Cambridge, City of Peterborough
25	Suffolk	Waveney, Babergh, Suffolk Coastal, St. Edmundsbury, Forest Heath, Mid Suffolk, Ipswich
26	East Essex	Rochford, Tendring, Colchester, Maldon, Castle Point, Southend-on-Sea

27	West Essex	Brentwood, Epping Forest, Uttlesford, Chelmsford, Braintree, Harlow, Basildon, Thurrock
28	Norfolk	North Norfolk, Great Yarmouth, South Norfolk, King's Lynn and West Norfolk, Breckland, Norwich, Broadland
29	Leeds	Leeds
30	Bradford	Bradford
31	Sheffield	Sheffield
32	City of Kingston upon Hull	City of Kingston upon Hull
33	Kirklees	Kirklees
34	Wakefield	Wakefield
35	Doncaster	Doncaster
36	Rotherham	Rotherham
37	North Yorkshire	Scarborough, Selby, Craven, Richmondshire, Harrogate, Ryedale, Hambleton, York
38	Calderdale	Calderdale
39	East Riding of Yorkshire	East Riding of Yorkshire
40	North East Lincolnshire & North Lincolnshire	North East Lincolnshire, North Lincolnshire
41	Barnsley	Barnsley
42	Liverpool	Liverpool
43	Sefton	Sefton
44	St. Helens	St. Helens
45	Wirral	Wirral
46	Knowsley	Knowsley
47	Hackney & City of London	Hackney, City of London
48	Kingston upon Thames & Richmond upon Thames	Kingston upon Thames, Richmond upon Thames
49	Merton & Sutton	Sutton, Merton
50	Islington	Islington
51	Harrow	Harrow
52	Barnet	Barnet
53	Bexley	Bexley

54	Enfield	Enfield
55	Waltham Forest	Waltham Forest
56	Redbridge	Redbridge
57	Ealing	Ealing
58	Brent	Brent
59	Lambeth	Lambeth
60	Southwark	Southwark
61	Lewisham	Lewisham
62	Greenwich	Greenwich
63	Wandsworth	Wandsworth
64	Hammersmith and Fulham	Hammersmith and Fulham
65	Kensington and Chelsea	Kensington and Chelsea
66	City of Westminster	City of Westminster
67	Camden	Camden
68	Tower Hamlets	Tower Hamlets
69	Haringey	Haringey
70	Newham	Newham
71	Barking and Dagenham	Barking and Dagenham
72	Croydon	Croydon
73	Bromley	Bromley
74	Hounslow	Hounslow
75	Havering	Havering
76	Hillingdon	Hillingdon
77	Manchester	Manchester
78	Wigan	Wigan
79	Oldham	Oldham
80	Rochdale	Rochdale

81	Bury	Bury
82	Bolton	Bolton
83	Cheshire	Macclesfield, Crewe and Nantwich, Chester, Ellesmere Port and Neston, Congleton, Vale Royal
84	Tameside	Tameside
85	Trafford	Trafford
86	Salford	Salford
87	Cumbria	Copeland, Carlisle, South Lakeland, Allerdale, Eden, Barrow-in-Furness
88	Warrington & Halton	Halton, Warrington
89	East Lancashire	Rossendale, Pendle, Ribble Valley, Hyndburn, Burnley, Blackburn with Darwen
90	West Lancashire	West Lancashire, Lancaster, Chorley, South Ribble, Fylde, Preston, Wyre, Blackpool
91	Newcastle upon Tyne	Newcastle upon Tyne
92	Sunderland	Sunderland
93	Durham	Easington, Teesdale, Sedgefield, Derwentside, Wear Valley, Durham, Chester-le-Street
94	Gateshead	Gateshead
95	Northumberland	Castle Morpeth, Tynedale, Blyth Valley, Wansbeck, Berwick-upon-Tweed, Alnwick
96	Middlesbrough	Middlesbrough
97	Hartlepool	Hartlepool
98	Stockton-on-Tees	Stockton-on-Tees
99	Darlington	Darlington
100	Redcar and Cleveland	Redcar and Cleveland
101	North Tyneside	North Tyneside
102	South Tyneside	South Tyneside
103	City of Leicester	City of Leicester
104	City of Derby	City of Derby
105	Northamptonshire	South Northamptonshire, East Northamptonshire, Daventry, Wellingborough, Kettering, Northampton, Corby
106	Lincolnshire	West Lindsey, South Kesteven, South Holland, Boston, North Kesteven, East Lindsey, Lincoln
107	Leicestershire & Rutland	Hinckley and Bosworth, North West Leicestershire, Melton, Harborough, Blaby, Charnwood, Oadby and Wigston, Rutland

108	North Nottinghamshire	Bassetlaw, Ashfield, Newark and Sherwood, Mansfield
109	South Derbyshire	South Derbyshire, Erewash, Amber Valley
110	Greater Nottingham	Rushcliffe, Gedling, Broxtowe, City of Nottingham
111	North Derbyshire	High Peak, North East Derbyshire, Bolsover, Derbyshire Dales, Chesterfield
112	Berkshire	Bracknell Forest, Reading, Slough, West Berkshire, Windsor and Maidenhead, Wokingham
113	Hampshire	Basingstoke and Deane, New Forest, Eastleigh, East Hampshire, Winchester, Test Valley, Hart, Gosport, Fareham, Havant, Rushmoor
114	Oxfordshire	Vale of White Horse, South Oxfordshire, Cherwell, West Oxfordshire, Oxford
115	Southampton	Southampton
116	Buckinghamshire	Wycombe, South Bucks, Chiltern, Aylesbury Vale, Milton Keynes
117	Portsmouth & Isle of Wight	Isle Of Wight, City of Portsmouth
118	The City of Brighton and Hove	The City of Brighton and Hove
119	Thames Gateway	Swale, Dartford, Gravesham, Medway
120	East Sussex	Lewes, Rother, Wealden, Eastbourne, Hastings
121	West Sussex	Arun, Adur, Chichester, Mid Sussex, Horsham, Worthing, Crawley
122	Surrey	Waverley, Tandridge, Woking, Surrey Heath, Runnymede, Guildford, Reigate and Banstead, Mole Valley, Elmbridge, Spelthorne, Epsom and Ewell
123	Mid and South West Kent	Tunbridge Wells, Sevenoaks, Tonbridge and Malling, Ashford, Maidstone
124	The Kent Coast	Shepway, Thanet, Canterbury, Dover
125	Stockport	Stockport
126	South Hertfordshire	Three Rivers, Hertsmere, Broxbourne, Dacorum, St. Albans, Watford
127	Bridgend, Cardiff and the Vale	Bro Morgannwg/The Vale Of Glamorgan, Pen-Y-Bont Ar Ogwr/Bridgend, Caerdydd/Cardiff
128	Central Wales	Powys/Powys, Sir Ceredigion/Ceredigion
129	South East Wales	Blaenau Gwent/Blaenau Gwent, Caerffili/Caerphilly, Casnewydd/Newport, Sir Fynwy/Monmouthshire, Tor-Faen/Torfaen
130	Rhondda Cynon Taff & Merthyr Tydfil	Merthyr Tudful/Merthyr Tydfil, Rhondda Cynon Taf/Rhondda Cynon Taff
131	North East Wales	Sir Ddinbych/Denbighshire, Sir Y Fflint/Flintshire, Wrecsam/Wrexham
132	North West Wales	Conwy/Conwy, Sir Ynys Mon/Isle Of Anglesey, Gwynedd/Gwynedd
133	South West Wales	Sir Gaerfyrddin/Carmarthenshire, Sir Benfro/Pembrokeshire

134	Neath Port Talbot and Swansea	Abertawe/Swansea, Castell-Nedd Port Talbot/Neath Port Talbot
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