

Notice of amendment to the timetable set out in the Information For Applicants and amendment of Essential Criterion B to the invitations to tender for Housing Possession Court Duty Schemes

On 7 August 2008 we published on our website tender documentation for the delivery of Housing Possession Court Duty Schemes in specific courts across England.

Unfortunately due to the high number of tenders (75 in total were received for 18 Schemes) it will take longer than anticipated to assess tenders and inform applicants of the outcome. In addition, our head office move to Abbey Orchard Street was not taken account of in setting the timetable and has also affected our ability to keep to the timetable set out in the Information for Applicants.

To take account of the above delays we have now revised the timetable for this invitation to tender. The amended timetable is set out below.

Unfortunately, the delay to finalising the outcome of this invitation to tender also affects Essential Criterion B and therefore under paragraph 4.4 we have amended this criterion to permit the service to commence from 17 November 2008.

Clarification of Essential Criterion B for both invitations to tender

Essential Criterion B requires applicants to:

B. Commencing the Scheme

Organisations, following the award of contract in early October, must be able to:

- 1. Immediately begin liaising with the Court to prepare the elements of the Scheme in preparation for the 3 November 2008 start date; and*
- 2. Commence delivery of the services under the Scheme no later than 3 November 2008.*

We have now amended Essential Criterion B require applicants to:

B. Commencing the Scheme

Organisations, following the award of contract in ~~early~~ October, must be able to:

- 1. Immediately begin liaising with the Court to prepare the elements of the Scheme in preparation for the 17 November 2008 start date; and*
- 2. Commence delivery of the services under the Scheme no later than 17 November 2008.*

Amendments to Tender documents

We have amended the timetable and Essential Criterion B in the following document:

- **The Information for Applicants**
- **Tender Form**

Timetable

Stage	Activity	Timescale
Stage 1	Documents published <ul style="list-style-type: none"> ▪ IFA ▪ Tender Form 	Thursday 7 August 2008
Stage 2	Last date for receipt of emailed questions	4 pm Thursday 21 August 2008
Stage 3	Last date upon which responses to questions to be published	Wednesday 27 August 2008
Stage 4	Closing date for Tenders to be received.	12 Noon on Thursday 4 September 2008
Stage 5	All Organisations advised of the outcome of its tender	26 September 2008
Stage 6	Final Date for receipt of Appeals	10 October 2008
Stage 7	Outcome of Appeals (estimate)	24 October 2008
Stage 8	Contract documents sent to successful tenderers (estimate)	24 October 2008
Stage 9	Commencement of Scheme	17 November 2008