

Annex B

**Breakdown of Matter Starts Available per contract year\* and by Access Point/Procurement Area**

\*As the first schedule period will be for a 4.5 month period only a pro rata minimum will apply to 30 November 2011. This means that in Southampton and Herefordshire the minimum for the first schedule period will be 19 Matter Starts and in the Rest of Cambridgeshire the minimum for the first schedule period will be 28 Matter Starts.

Applicants must confirm in their response to the ITT how many Matter Starts from the amount available it wishes to deliver for the remainder of the Contract year (to 30 November 2011). Applicants are reminded that they cannot tender for more than the Matter Starts available in the Procurement Area/Access Point.

<b>Procurement Area/Access Point</b>	<b>Category</b>	<b>Matter Starts Advertised Pro Rata until 30 November 2011</b>	<b>Minimum Matter Starts Pro Rata until 30 November 2011</b>	<b>Minimum Matter starts in subsequent contract years</b>	<b>Minimum Presence Required (Permanent or Part-Time)</b>
Herefordshire	Debt, Housing Welfare Benefits	165 (comprising 55 Debt, 55 Housing and 55 Welfare Benefits)	19 in each individual category	50 in each individual category	Part-time in the Access Point
Rest of Cambridgeshire	Debt, Housing Welfare Benefits	355 (comprising 205 Debt, 100 Housing, 50 Welfare Benefits)	28 in each individual category	75 in each individual category	Permanent in the Access Point
Southampton	Debt, Housing Welfare Benefits	165 (comprising 55 Debt, 55 Housing and 55 Welfare Benefits)	19 in each individual category	50 in each individual category	Part-time in the Access Point