

## DERBY COMMUNITY LEGAL ADVICE CENTRE

### INVITATION TO TENDER FOR THE PROVISION OF GENERALIST AND SPECIALIST LEGAL ADVICE AND REPRESENTATION SERVICES

Tenders are invited from organisations (or groups of organisations which propose to form a single legal entity) that have the experience, skills and ability to provide an accessible, independent, quality assured and integrated legal advice centre in Derby. Proposals to use subcontractors to deliver some services are acceptable, provided that the overall service is integrated and managed effectively.

The Legal Services Commission and Derby City Council are jointly commissioning and funding the Derby Community Legal Advice Centre.

The successful applicant for the tender will be awarded a contract to run the Centre for an initial period of three years from the date services begin in April 2008.

Further information and tender documentation is available from [www.sourcederbyshire.co.uk](http://www.sourcederbyshire.co.uk).

Questions regarding the Centre and the Expression of Interest can be submitted on [www.derby.gov.uk/clac](http://www.derby.gov.uk/clac) before 12 noon on Thursday 5 July 2007. We will publish answers to all questions submitted on the above web address by Thursday 12 July 2007.

A briefing session for potential applicants at the Expression of Interest stage will be held on Thursday 28 June 2007 at the Derby Conference Centre on London Road, Derby from 1pm. We strongly advise organisations considering submitting an Expression of Interest to attend this event. Places can be reserved through [www.derby.gov.uk/clac](http://www.derby.gov.uk/clac).

**The closing date for submission of Expression of Interest is 12 noon on Thursday 19 July 2007. Applicants meeting the essential criteria will then be invited to submit Full Tender Applications**