

Family Graduated Fees

Written evidence of basis for special preparation fee

Type of Case (tick only one):

- Family Injunction Public Law Children
- Private Law Children Ancillary Relief and all other family proceedings

I am claiming a special preparation fee for these proceedings on the following basis:

- they involve exceptionally complex issues of law or fact or it was otherwise an exceptional case of its nature such that it has been necessary for counsel to carry out work by way of preparation substantially in excess of the amount normally carried out for proceedings of the same type (GIVE DETAILS BELOW).

Please explain why you are claiming a special preparation fee, what the complex issues of law or fact are, or why these proceedings are an exceptional case of its nature. Please explain how many hours of additional preparation you are claiming for, and what each period of preparation was for and why it was necessary.

Please continue on separate sheets if required

- in public law children proceedings, in relation to work carried out within the secondary hearing unit of Function 5, the main hearing was split so that a period of at least four months elapsed between its commencement and the time at which it resumed such that it has been necessary for counsel to carry out work by way of preparation substantially in excess of the amount normally carried out for proceedings of the same type.
- the court bundle or, where there is no court bundle, counsel's brief exceeds 700 pages.

This fee should be calculated on the basis of *(insert number)* _____ hours of preparation in excess of the amount normally carried out for proceedings of the same type.

Case number: _____

Type of Counsel: Junior Counsel Queen's Counsel

Name of Counsel: _____ Date: _____

Signed: _____

This document must be submitted to the judge or magistrate with the 'reference to judge' form