

Application for the use of an Expert in Very High Cost Cases

This form must be completed either electronically or handwritten and sent for the attention of your Contract Manager.

Section 1 – Client and Solicitor details

Client’s name and surname: _____

Firm name: _____

Case ID: _____

Contract No.: _____

Section 2 - Expert disbursement details

Please explain the type of expert you are seeking to instruct and why this is required.

Has Counsel’s advice been sought?

If a medical report is required, please state whether as to fitness to plead, stand trial and/or disposal.

Please give details of the specific issue/s the expert is required to address. Is the expert to be called to rebut Prosecution’s expertise?

How will the expert assist your case?

Section 3 - Expenditure details

Please provide the details of all the quotes obtained (you must also attach these to this form)

Please provide the name of the expert of your choice and explain the reasons why you seek to instruct him/her:

Does the expert of your choice have previous experience of being instructed as an expert witness?

Have at least 3 quotes been obtained?

If NO, please give reasons for not getting alternatives:

Is it possible to share the cost of this expert with other co-defendants in this case, if they would also benefit from the expenditure and there is no conflict of interest in respect of the issues on which expert opinion is required?

If not, why?

Section 4 – Enclosures (tick box that applies)

(Please enclose any expert quotes and advice/instructions you may have and any other supporting information which will assist your Contract Manager)

- Experts' quotes
- Counsel's advice and/or letter or instruction
- Other – please give details

Solicitor certification

I certify that the information provided is correct.

Signed: _____ Date: ____/____/____

(Must be a nominated Case Manager)

Name: _____