

Keeping in touch...

Your details

It's important that we have up to date contact details for you.

You must let us know if any of the following change:-

- Your telephone number
- Your email address
- The start date of your training contract

Regular contact

We are keen to keep in regular contact with all trainees on the scheme, to find out how you are getting on, and get any feedback on the Training Contract Grants Scheme.

Every 6 months during your Training Contract, and two- year commission period, we will send you a feedback form and ask for answers to some short questions. Please give us your feedback on these forms as it will give us really useful information. All answers will be confidential and will be used to help the future development of the scheme.

We also encourage trainees on the scheme to work in partnership with us and join us occasionally in promoting the Training Contract Grants Scheme and legal aid as a career choice to students and potential trainees.

We will be setting up an email group for all trainees on the scheme so that we can keep you updated with important information, and so that you can have a trainee network and keep in touch with each other.

Contacting us

If you have any questions or need any information from us please do not hesitate to contact us...we are here to help!

We hope that your experience of a training contract will be positive, but if you do have any concerns or issues about your training contract/employment we would encourage you to contact us talk this through.

**Your point of contact is
Kim Moores**

Email: kim.moores@legalservices.gov.uk

Phone: 0161 244 5027

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