

Information about your partnership or self employed work

Name of person to whom this form relates _____

Trading name of business _____

1. Please provide a schedule below of **all** bank/building society accounts held in your and/or your partner's name or which were used in your self employment and/or partnership during the last 6 months including any closed during that period.

Bank/Building Society name	Name of account holder	Account number	The lowest balance in the account in the last 12 months £ _____	The agreed overdraft limit £ _____	The security the bank holds. This might be things like property, insurance policies, shares. Please give full details, including addresses of property and names of the companies whose shares the bank holds. _____	Tick if used in connection with your business on page 2 <input type="checkbox"/>
_____	_____	_____	£ _____	£ _____	_____	<input type="checkbox"/>
_____	_____	_____	£ _____	£ _____	_____	<input type="checkbox"/>
_____	_____	_____	£ _____	£ _____	_____	<input type="checkbox"/>
_____	_____	_____	£ _____	£ _____	_____	<input type="checkbox"/>

2. Please provide overleaf details of your income and expenditure for the business for each of the past 6 months. If you have been trading for less than 6 months please provide the figures for as many months as you have been trading.

3. Does the amount of money coming into or out of your business change a great deal at different times of year ?

No: Yes: Please provide details

Declaration

4 I declare that the information I have given on this form is correct and complete.

4 understand that if I have failed to provide correct and complete information, criminal and/or civil action may be taken against me.

Signature: _____

Date: ____ / ____ / ____

Income

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	TOTAL
Money received for sale of goods, produce and work done including tips and commission. For example turnover, gross receipts							
Start up Allowances or Enterprise Allowance							
Other business income (give details)							
Total							

Business Expenses (Do not include money you take out for personal use i.e. personal drawings)

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	TOTAL
Purchase of stock for resale							
Stock insurance							
Goods and materials							
Vehicle running expenses							
Rent/rates							
Mortgage interest							
Repairs and maintenance							
Phones							
Stationery, printing, post							
Light and Heat							
Loan interest/bank charges							
Staff wages							
Other business expenses (specify)							
Total							