

Notice of Issue of Extension/Amendment of Certificate

No.

IN THE

[COUNTY COURT]

[DIVISION]

Between
and

Applicant/Claimant/Petitioner⁽¹⁾

Defendant/Respondent⁽¹⁾

TAKE notice that Certificate No.

dated the day of

which was issued by the Legal Services Commission

to

was amended on the day of

The certificate is: Emergency Substantive

Nature of amendment:

Amendment to description of proceedings covered.

The new description of the certificate is:

The level of service covered by the certificate has been amended to cover full representation.

The certificate has been extended to bring or defend an appeal.

The certificate now covers :

Dated

Signed

of

Solicitor for

To

(1) Delete as appropriate

Note to Client's Solicitor

- This notice must be served in accordance with Rule C39 Funding Code Procedures.
- Under Funding Code Procedure C39.4 this notice is only required to be served on opponents in the limited circumstances provided for above. Service of this notice is not required for other types of amendment (for example, changes to limitations on certificate) and the costs of service may not be recoverable in such circumstances from the Legal Services Commission.

Notes to Opponent or Opponent's Solicitor

- If a certificate has already been issued to your client in these proceedings you must notify your Legal Services Commission Regional Office that a certificate has been issued to your client's opponent - Rule C43 Funding Code Procedures.
- All monies payable to the client must be paid to his/her solicitor or, if he/she is no longer represented by a solicitor, to the Legal Services Commission. This is so even if his/her certificate has been discharged or revoked. Only the solicitor or the Legal Services Commission is capable of giving good discharge for monies so payable - reg. 18 Community Legal Service (Costs) Regulations 2000.
- Under Rule C41 of the Funding Code Procedures you have the right to make representations regarding the grant or continuation of a certificate.