

New reporting fields for Magistrates' Court standard fees

All Magistrates' Court standard fee claims entered in to CWA from the October 2011 submission onwards require new information to be reported.

Representation order date

A new field is being introduced to enable you to report the **representation order date**. This additional information should already be held for each case, as it will be on the representation order issued by the court.

Reporting

- You will need complete this field for all Crime Lower outcomes with a claim code of **PROE, PROF, PROJ, PROK or PROL**
- It must be completed from the October submission (entered to CWA between 1st & 20th November) onwards, regardless of when the case started.

Please note that, for all cases with a representation order on or after 3rd October 2011, you will also be required to report the standard fee category for that the claim.

Detailed guidance for reporting these new fields will be issued before the changes are made to CWA.

Why are we asking for this information?

This additional information will enable the LSC to validate claims correctly and will give us better information about the length of cases in the Magistrate's Court, enabling us to forecast more accurately.